

Householder Application for Planning Permission for works or extension to a dwelling and listed building consent.

Town and Country Planning Act 1990 Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Holly Tree Cottage
Address line 1	The Street
Address line 2	
Address line 3	
Town/city	Walberton
Postcode	BN18 0PH
Description of site location must be completed if postcode is not known:	
Easting (x)	497180
Northing (y)	106055
Description	

2. Applicant Details

Title	Mr & Mrs
First name	J
Surname	Waights
Company name	
Address line 1	Holly Tree Cottage, The Street
Address line 2	
Address line 3	

2. Applicant Details

Town/city	Walberton
Country	
Postcode	BN18 0PH
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

3. Agent Details

Title	
First name	A
Surname	Hinton
Company name	Corinthian Architectural Design
Address line 1	Main Road
Address line 2	Fishbourne
Address line 3	
Town/city	Chichester
Country	Great Britain
Postcode	PO18 8BD
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe the proposed works:

Proposed first floor rear extension and detached single garage.

Has the work already been started without planning permission? ☐ Yes ☒ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

5. Listed Building Grading

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☐ Grade II

Is it an ecclesiastical building? ☐ Don't know ☐ Yes ☐ No

6. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ☐ Yes ☐ No

7. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ☐ Yes ☐ No

8. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☐ Yes ☐ No

If Yes, do the proposed works include

- a) works to the interior of the building? ☐ Yes ☐ No
- b) works to the exterior of the building? ☐ Yes ☐ No
- c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☐ Yes ☐ No
- d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☐ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Refer to drawing list and accompanying DAS & HS

9. Materials

Does the proposed development require any materials to be used in the build? ☐ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown, clicking 'Add' and filling in all the fields in the popup box.
To correct existing entries, use the 'Edit' link to open the popup box and ensure that all fields are completed.

External Walls	
Please provide a description of existing materials and finishes:	Main House: Face brickwork
Please provide a description of proposed materials and finishes:	Extension: Face brickwork Garage: Timber weatherboarding
Roof covering	
Please provide a description of existing materials and finishes:	Main House: Clay tiles
Please provide a description of proposed materials and finishes:	Extension: Clay tiles Garage: Clay tiles

9. Materials

Internal Walls	
Please provide a description of existing materials and finishes:	
Please provide a description of proposed materials and finishes:	Bedroom Partitions: Studwork.

Chimney	
Please provide a description of existing materials and finishes:	NA
Please provide a description of proposed materials and finishes:	NA

Floors	
Please provide a description of existing materials and finishes:	Timber joists
Please provide a description of proposed materials and finishes:	Timber joists

Windows	
Please provide a description of existing materials and finishes:	Joinery made (single glazed)
Please provide a description of proposed materials and finishes:	Joinery made (slim-line double glazing)

Internal Doors	
Please provide a description of existing materials and finishes:	Joinery made (ledged & braced)
Please provide a description of proposed materials and finishes:	Joinery made (ledged & braced)

Vehicle access and hard standing	
Please provide a description of existing materials and finishes:	NA
Please provide a description of proposed materials and finishes:	NA

Ceilings	
Please provide a description of existing materials and finishes:	Main House: Lathe & Plaster Previous Extension: Plaster-board
Please provide a description of proposed materials and finishes:	Plaster-board

Other type of material (e.g. guttering) Rainwater Goods	
Please provide a description of existing materials and finishes:	Black Plastic & Cast
Please provide a description of proposed materials and finishes:	Black 'Cast' effect

Are you supplying additional information on submitted plan(s)/design and access statement: ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Refer to covering correspondence

10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☐ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☐ No

11. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☐ No

If Yes, please describe:

Parking with proposed garage (refer to plans)

12. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Refer to 1: 500 site plan

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☐ No

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent
- ☐ The applicant
- ☐ Other person

14. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☐ No

15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

16. Ownership Certificates and Agricultural Land Declaration

Certificate Of Ownership - Certificate A Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

16. Ownership Certificates and Agricultural Land Declaration

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title	
First name	
Surname	Hinton
Declaration date	20/11/2018

☒ Declaration made

17. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	20/11/2018
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