

[REDACTED]

From: Tom [REDACTED]
Sent: 21 December 2021 14:51
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: WA/101/21/PL - Goose Green, Hoe Lane, Walberton

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Good afternoon Julie,

Please find attached an amended version of forms 2 and 8.

Kind regards,

Tom
Richard Meynell Ltd

On Fri, 17 Dec 2021 at 14:35, Tom [REDACTED] wrote:

Hi Julie,

Good to talk to you earlier this week and please see answers to your questions in blue below;

1. Please provide an email address for the applicant. All notices must be sent to the relevant persons and as we are working from home, these are sent via email.

Dave Chandler: [REDACTED]

Molly and Daniel Chandler: [REDACTED]

I also attach a revised form 2 to reflect the assumption of liability by all 3 members of the family (as discussed).

2. You indicate you are demolishing and 'netting' off existing floor area. To be able to do this, you must provide proof that it has been in continuous use for a period of 6 months within the last 3 years. Council tax bills and utility bills will suffice.

Please find attached Utility bills as requested.

3. Form 1 Q6 C has not been fully completed. Please make sure you complete all boxes.

Please see amended Form 1 attached with totals added.

4. The plans suggest another area of accommodation attached to the main dwelling? If this is an annexe, you can apply for Residential Annex Relief, providing you fit the criteria. These can be found on the Form 8 Residential Annexe Relief form. If not a residential annexe but a dwelling, as long as you are not selling this or renting this out, then the Form 7 should suffice.

I can confirm that the annexe will be used by the Chandler family as part of the main dwelling.

Please find attached form 8 as requested.

Please do let me know if you need any further details at this stage.

Kind regards,

Tom
Richard Meynell Ltd

On Fri, 10 Dec 2021 at 16:35, Tom [REDACTED] wrote:

Hi Julie,

Thank you for your email and apologies that I have only just picked this up (while wading through my old emails).

Please could you give me a call, just to make sure I supply adequate / the right information for you, also to confirm regarding self-build exemption.

[REDACTED]

Kind regards,

Tom
Richard Meynell Ltd

On Fri, 5 Nov 2021 at 10:35, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Dear Mr Hayes,

I hope this email finds you well?

I'm dealing with the above application with regards to CIL. Just a couple of points I need dealing with before we can process fully.

1. Please provide an email address for the applicant. All notices must be sent to the relevant persons and as we are working from home, these are sent via email.
2. You indicate you are demolishing and 'netting' off existing floor area. To be able to do this, you must provide proof that it has been in continuous use for a period of 6 months within the last 3 years. Council tax bills and utility bills will suffice.
3. Form 1 Q6 C has not been fully completed. Please make sure you complete all boxes.
4. The plans suggest another area of accommodation attached to the main dwelling? If this is an annexe, you can apply for Residential Annex Relief, providing you fit the criteria. These can be found on the Form 8 Residential Annexe Relief form. If not a residential annexe but a dwelling, as long as you are not selling this or renting this out, then the Form 7 should suffice.

I look forward to hearing from you.

Kind regards,

Julie

Julie Grieves

Community Infrastructure Levy Officer



T: 01903 737500 ext.37448

E: julie.grieves@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

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