Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr D Bennett
18 Liverpool Gardens
Worthing
West Sussex
BN11 1RY

Our Ref: R/97/18/HH
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

17th May 2018

Dear Mr Bennett

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Demolish existing side extension. Construct part two-storey side extension, part single storey with balcony on top. Remove tile hanging & fix weatherboard to first floor walls.

Location Gunters Mead The Roundway Rustington

Thank you for your recent application which I received on 1st May 2018. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm your acceptance of the amended description.

For further detailed information on both the National and Local Validation Requirements please go to our website: **http://www.arun.gov.uk/making-a-planning-application**
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **31st May 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning

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