

**The Local Validation Requirements Checklist
(must be submitted with an application)**

May 2016



This checklist does not apply to householder applications made on the Householder 1APP form.

The checklist **MUST** be submitted and is for you to self-certify that your submission complies with the Local Validation Requirements List or to explain why you have not submitted the required information.

This checklist should be read together with the Government's Planning Practice Guidance which is available here:

<http://planningguidance.communities.gov.uk/>

This sets out the national validation requirements. These national requirements must be adhered to for all applications.

This checklist should be read and completed in accordance with the Local Validation List Requirements (LVL) list.

The LVL sets out the circumstances in which you will need to submit information under the headings stated in this local validation checklist. Not all of the items listed will apply in every case and you are strongly advised to seek pre-application advice before submitting an application to determine the information requirements. Details of this service are available here:

<http://www.arun.gov.uk/planning-permission>

This checklist **MUST** be completed and submitted with all applications or the application will be invalid. If the checklist is missing no further checking of the application will take place until the local validation checklist is received.

A completed Biodiversity Checklist must also be submitted for all forms of planning applications (but not Listed Building Consent, advertisement applications, householder applications, non-material amendments, notification applications and applications for matters reserved by condition). Details of the Biodiversity Checklist and the guidance notes for completing it can be found at

<http://www.arun.gov.uk/biodiversity-checklist>

If the Biodiversity Checklist is missing no further checking of the application will take place until it is received.

If the statements in column 1 and 2 of the LVL apply to your development you **MUST** provide the information required. You **MUST** indicate on the Validation Checklist that you have provided the information and where it is located within your submission

(document name, file name, drawing number, page/section number etc). If you are not required to provide information in a particular category you should complete the Validation Checklist (put NO in the box) so that it is clear to us that you have carefully considered the LVL.

If the statements in column 1 and 2 of the LVL apply to your scheme, i.e. information is required and you have entered YES in the box, but you are not providing the information requirement you must enclose with your application a short written justification as to why the requirement is not appropriate in the particular circumstances.

Item	Required by the LVR	YES/NO	Additional Comment
1	Affordable Housing Statement	Yes	Please see planning statement
2	Biodiversity Survey & Report	Yes	Biodiversity checklist
3	Land Contamination Assessment (LCA)	No	
4	Economic Development Statement	No	
5	Retail Impact Assessment (RIA)	No	
6	Flood Risk Assessment	No	Not within a flood zone.
7	Foul & Surface Water Drainage Statement	Yes	Please see Design and Access Statement
8	Land Engineering Works Statement	No	
9	Landscaping Strategy	Yes	Please see Design and Access Statement
10	Lighting Assessment	No	
11	Noise/Extraction Assessment	No	
12	Bin Storage & Collection Provision	Yes	Please see Design and Access statement
13	Parking Plan	Yes	Please see drawings
14	Planning Application Summary	Yes	Please see Planning statement.
15	Street Scene	No	Development cannot be seen from street.
16	Structural Survey & Conversion Method Statement	No	
17	Telecommunications Development Statement	No	
18	Transport Assessment (TA)/Travel Plan (TP)	No	
19	Transport Statement (TS)	No	
20	Tree Survey & Arboricultural Implications	Yes	Please see Arboricultural Impact and Method statement.
21	Lidsey Foul Water – Environmental Assessment Statement	No	
22	Validation Checklist	Yes	
23	Plan & Drawing Requirements	Yes	
24	Historic Environment Records Search	Yes	Please see Planning statement.
25	Draft S106 legal agreement for the Pagham Harbour Management Contribution	No	
26	Heritage Statement	Yes	Planning statement.

4. The fourth part of the document discusses the results of the data analysis. It presents a series of findings and conclusions, supported by statistical evidence and graphical representations. The results are presented in a clear and concise manner, making them easy to understand and interpret.

5. The fifth part of the document provides a detailed discussion of the implications of the findings. It explores the potential impact of the results on the organization's operations and decision-making processes. It also identifies areas for further research and improvement.

6. The sixth part of the document provides a summary of the key findings and conclusions. It highlights the most important results and offers recommendations for future action. The summary is designed to provide a quick and easy overview of the entire document.

7. The seventh part of the document provides a list of references and sources used in the research. It includes a detailed bibliography of all the literature and data sources consulted during the study.