



Mr Simon Randell
Halls Orchard Barn
Oak Lane
Apuldram
CHICHESTER
PO20 7FD

Arun District Council
Arun Civic Centre
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Our Ref: R/84/19/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear Mr Randell

17th April 2019

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Single storey infill extensions to house, additional cladding, new / alterations to rooflights and new doors to rear elevation. New single storey garden studio.
Location 10 West Mead Rustington

Thank you for your recent application which I received on 11th April 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan which includes all dimensions from the proposed extension to the site boundaries.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **1st May 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning