

Householder Application for Planning Permission for works or extension to a dwelling and for relevant demolition of an unlisted building in a conservation area Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Information of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Complete using block capitals and black ink.

Important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR	First name:	Barry
Last name: AUSTIN			
Company (optional):			
House number: 27		House suffix:	
Address 1: JUBILEE AVENUE			
Address 2: ROSTINGTON			
Address 3:			
Town: LITTLEHAMPTON			
County: WEST SUSSEX			
Postcode: BN16 3NF			

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
House number:		House suffix:	
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

Description of Proposed Works

Please describe the proposed works:

DEMOLITION OF EXISTING SINGLE GARAGE AND ERECTION OF DETACHED DOUBLE GARAGE

Description of Proposed Works (continued)

Has the work already started? ☒ Yes ☐ No

Please state when the work was started (DD/MM/YYYY):

26/02/2018

(date must be pre-application submission)

Has the work been completed? ☐ Yes ☒ No

Please state when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

Site Address Details

Please provide the full postal address of the application site.

House number: 27 House suffix:

Address 1: SORBIERE AVENUE

Address 2: RUSTINGTON

Address 3:

Address 4: LITTLEHAMPTON

County: WEST SUSSEX

Postcode (Postcode optional): BN16 3NF

Description of location or a grid reference. (to be completed if postcode is not known):

Grid reference: Northing:

Grid reference:

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY): (must be pre-application submission)

Details of the pre-application advice received:

Pedestrian and Vehicle Access, Roads and Rights of Way

Will the proposal create or alter vehicle access used to or from the public highway? ☐ Yes ☒ No

Will the proposal create or alter pedestrian access used to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, closures and/or creation of public rights of way? ☐ Yes ☒ No

In response to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s)

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plan(s)/drawing(s):

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

arking

re proposed works affect
ing car parking arrangements? ☐ Yes ☒ No
please describe:

9. Authority Employee / Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member ☐ Yes ☒ No
Do any of these statements apply to you?
If Yes, please provide details of the name, relationship and role

Materials

licable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
s		CONCRETE BLOCKS	☐	☐
		CONCRETE ROOF TILES	☐	☐
lows		N/A.	☐	☐
rs		SINGLE UP AND OVER METAL DOOR TIMBER POSTERION DOORS.	☐	☐
ndary treatments fences, walls)			☐	☐
cle access and l-standing		CONCRETE	☐	☐
ting			☒	☐
ers ase specify)			☐	☐

ou supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No
s, please state references for the plan(s)/drawing(s)/design and access statement:

Explanation For Proposed Demolition Work

is it necessary to demolish all or part of the building(s) and or structure(s)?

DEMOLITION

Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form
CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I/We certify that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.
**agricultural holding has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		10 / 03 / 2018

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I/We certify that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.
**agricultural tenant has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

Planning Application Requirements - Checklist

Read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

☐ The original and 3 copies* of a completed and dated application form:	☐ The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building:	☐ The correct fee:
☐ The original and 3 copies* of a plan which defines the land to which the application is drawn to an identified scale showing the direction of North:	☐	☐ The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):
☐ The original and 3 copies* of other plans, drawings or information necessary to describe the subject of the application:	☐	☐

Local legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. The LPA may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). Please check your LPA's website for information or contact their planning department to discuss these options.

Declaration

I hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the true opinions of the person(s) giving them.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		10/03/2018 (date cannot be pre-application)

15. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):

16. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

Does the planning authority need to make an appointment to carry out a site visit, whom should they contact? (Please select only one) ☐ Agent ☒ Applicant ☐ Other (if different from the agent/applicant's details)

If an agent has been selected, please provide:

Contact name:	Telephone number:
Address:	

