

Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Brambles
Address line 1	Hurst Road
Address line 2	
Address line 3	
Town/city	East Preston
Postcode	BN16 3AP
Description of site location must be completed if postcode is not known:	
Easting (x)	506382
Northing (y)	102640

Description	
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2. Applicant Details

Title	Mr
First name	Alan
Surname	Craven
Company name	
Address line 1	Brambles, Hurst Road
Address line 2	
Address line 3	
Town/city	East Preston

2. Applicant Details

Country	United Kingdom
Postcode	BN163AP
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☐ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? ☐ Yes ☐ No

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given? ☐ Yes ☐ No ☐ Not Applicable

5. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Construction of a single storey extension.

Reference number: R/210/20/HH

Date of decision 17/12/2020

What was the original application type? Householder Planning Permission

For the purpose of calculating fees, which of the following best describes the original application type?

- ☐ Householder development: Development to an existing dwelling-house or development within its curtilage
- ☐ Other: anything not covered by the above category

6. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Addition of roof lights to the proposed extension and correction to the existing floor plan.
The existing floor plan does not match the proposed elevations drawing due to an administrative error and needs to be replaced so that all documentation is correct.
This situation has been discussed with Nicola Spencer who is aware of the situation.

Are you intending to substitute amended plans or drawings? ☐ Yes ☐ No

If yes please complete the following

Old plan/drawing numbers

Roof Plan
Floor Plan

New plan/drawing numbers

Roof Plan V2
Floor Plan V2

Please state why you wish to make this amendment

6. Non-Material Amendment(s) Sought

The modification to the roof plan is to add roof lights to provide additional light into the two rooms. The proposed roof lights will be below the top of the roof surround and will not be visible from the side of the property. They do not affect the proposed elevations. The change to the floor plan is to bring the floor plan in line with the existing proposed elevations. Due to an administration error the latest version of the floor plan was not uploaded to the planning site before the decision was finalised.

7. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☐ The applicant
☐ Other person

8. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Ms
First name	Nicola
Surname	Spencer
Reference	

Date (Must be pre-application submission)

10/03/2021

Details of the pre-application advice received

I discussed with Nicola that the documents relating to this application do not fully match and that the floor plan was wrong. I also discussed the amendment to the plans to include two roof lights. She advised me to apply for a Non Material Amendment relating to the roof lights and to include the new floor plan so that it can be corrected. As part of this discussion Nicola consulted with a planning officer for advice. I do not know the name of the planning officer involved. Nicola Spencer knows all of the relevant details and said she is happy to discuss this if there are any questions. I was advised to upload a complete set of documents rather than just the two affected plans so I have attached all relevant documents to this application.

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 11/03/2021