Arun District Council
Arun Civic Centre
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West Sussex BN17 5LF
Planning General Enquiries
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website: www.arun.gov.uk/planning

Mr B Butcher
Rainbow Cottage
Nyetimber Lane
Aldwick
West Sussex
PO21 3JX

Our Ref: R/31/18/HH

Please ask for:

Mark Jones
01903 737711

Dear Mr Butcher

12 February 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Side & rear single storey extension & conversion of garage to form annexe.

Location 38 Holmes Lane Rustington,,

Receipt:

One Savings Bank Plc T/A Kent Reliance Receipt No. P106898 Amount £ 206

Thank you for your application received on 6th February 2018. I am writing to acknowledge that it was accepted as a valid application on 6th February 2018. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer: Mark Jones, who will be dealing with your application, to discuss the matter.They can be contacted by email at mark.jones@arun.gov.uk.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The notice needs to be displayed for not less than 21 days. **The notice and folder remain the property of Arun District Council and MUST NOT BE REMOVED and remain in place for the officer to collect after the 21 days have expired**. If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 15th March 2018.

You can follow how your application is progressing on the Council's website:
www.arun.gov.uk/planning.

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 3rd April 2018. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Planning Committees.

If you have not received a decision by 3rd April 2018 or agreed in writing to extend the time in which the Council make a decision, you have 12 weeks in which to appeal to the Secretary of State. Your appeal (under Section 78 of the Town & Country Planning Act 1990) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. Or from the planning portal website www.planningportal.gov.uk/planning/appeals/.

If you allow the Council extra time to make a decision on your application, and you disagree with the decision, you will still be able to appeal within 12 weeks from the date the decision was issued.

This acknowledgement only relates to this application and not to any other applications you may have made, or may need to make to the Council, for example Building Regulations approval. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offerred by Arun District Council please see www.arun.gov.uk/buildingcontrol/

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely



Neil Crowther
Group Head of Planning

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.