

Recommendation Report

Application No.

R/30/12

Committee ☐

:

Date

Delegated



Recommend Permission



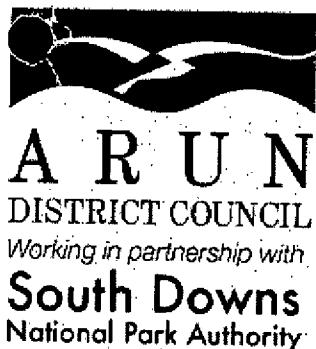
Recommend Refusal



	Date	Signature
Prepared by Case Officer	2-4-12	
Agreed by Team Leader	3-4-12	
Agreed by H.O.P.S / P.C.M. (if required)		
Committee Plans		

Comments:

see annexes.



Mrs C Burch
13 Chaucer Avenue
Rustington
West Sussex
BN16 2PD

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: R/30/12/

Please ask for: Mr P Cleveland
01903 737631

24th February 2012

Dear Mrs Burch

The Town and Country Planning Act 1990 (as amended)

Erection of garden shed to house mobility equipment
13 Chaucer Avenue Rustington BN16 2PD

Thank you for your recent application, which was accepted as valid on 20th February 2012. It is being dealt with by Mr P Cleveland who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 29th March 2012 which is the end of the advertising period.

If you have not received a decision by 16th April 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

PMAC11



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website: www.arun.gov.uk/planning

Our Ref: R/30/12/

Your Ref:

Dear Mrs Burch

Please ask for:
Mrs J Grieves
Technical Support Unit Assistant
10th February 2012

**The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)**

**Erection of garden shed to house mobility equipment
13 Chaucer Avenue Rustington**

Thank you for your recent application which I received on 8th February 2012. It is being dealt with by Mrs J Grieves who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a block/site plan scaled at 1:500 showing the adjoining properties and the position of the shed clearly highlighted

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Householder Forms - Household Extension - and click on Checklist)

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 24th February 2012. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

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