



Mr Trevor Bailey
19
Windmill Drive
Rustington
BN16 3HL

Arun District Council
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Our Ref: R/286/18/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear

4th December 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Would like to put Silver Grey fibre cement Marley Cedral Lap cladding to the front elevation to my property.
Location 19 Windmill Drive Rustington

Thank you for your recent application which I received on 1st December 2018. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Declaration Date: The declaration date is too old '1963'. Please amend or with your permission we can amend it for you.

PDF's: Please submit your plans as PDF files.

Location Plan: It is a national requirement that a solid red line outlines the location of the site on the location plan.

Existing: Please provide a photograph of the existing front elevation.

Proposed Elevation: Please provide a scaled front elevation to show where the cladding will be. This can either be done as a line on the plan with a annotation to show the location of the cladding. Please submit the elevation at a standard scale of 1:50 or 1:100.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **18th December 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning