



Paws Play & Stay Limited
Phoenix Parade
Artex Avenue
Rustington
West Sussex
BN16 3LN

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: R/257/13/

Your Ref:

**Please ask for:
Mrs J Grieves
01903 737711 x 37448**

9th January 2014

Dear Mrs Moxon

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Full Planning Permission**

Development Change of use from B1 (Business) to a dog day care centre & boarding facility (Sui Generis)
Location Unit 2, Phoenix Terrace Artex Avenue Rustington

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

We require a floor plan of what the unit was before. If you made no changes to the inside then please forward amended plans titled existing & proposed. If however you erected the non-permanent wood structures and other areas, we require a plan of what the unit looked like before

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **23rd January 2014**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

Karl Roberts

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