



Mr Edward Gough
Willowhayne Residents Association Ltd
1-10 Willowhayne Mews
Preston Paddock
Rustington
BN16 2AF

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: R/250/19/T

Your Ref:

**Please ask for:
Nicola Moore
Ext 37944**

1st November 2019

Dear Mr Gough

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Consent to Carry Out Works to Tree(s) Protected by Tree Preservation Order**

Development Works to trees subject to a tree preservation order.

Location Willowhayne Mews Preston Paddock Rustington

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please complete and return Section 9 of the application form.

Please provide a sketch plan, including road names, clearly showing the location of the trees.

Please specify the work required to each tree. Further guidance on this can be found the Arun District Council website.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **15th November 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther

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