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Our Ref: R/237/18/HH
Your Ref:

Please ask for:
Charlotte Bodin
01903 737711

Dear Premier by Design

8th October 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Front porch and front extension
Location 4 Mill Close Rustington

Thank you for your recent application which I received on 28th September 2018. It is being validated by Charlotte Bodin who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

You are required to show all dimensions from the proposed extension to the boundaries.

Duplicate Plans

You have submitted two different proposed plans. Please resubmit the correct plan.

Plans Inconsistent

The width of the porch does not match between the proposed floor plan and block plan.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **22nd October 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning