

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	
Suffix	
Property name	Street Record
Address line 1	Cowdray Drive
Address line 2	
Address line 3	
Town/city	Rustington
Postcode	BN16 3SJ

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	504957
Northing (y)	103065

Description

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2. Applicant Details

Title	
First name	Tracey
Surname	Stevens
Company name	Marshall Clark
Address line 1	Marshall Clark LLP
Address line 2	24 Grafton Road
Address line 3	

2. Applicant Details

Town/city	Worthing
Country	
Postcode	BN11 1QP

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Mr
First name	Josh
Surname	Steere
Company name	TTC- Total Tree Care Ltd
Address line 1	Butlers Cottage
Address line 2	Tower Hill
Address line 3	
Town/city	Horsham
Country	
Postcode	RH13 0AQ
Primary number	
Secondary number	
Fax number	
Email	

4. What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes ☐ No

Do you know the Tree Preservation Order reference number(s)

☐ Yes ☒ No

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☐ Yes ☒ No

2. Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes ☒ No

4. What Are You Applying For?

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes ☐ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')?

☐ Yes ☐ No

5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see help for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan); and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

Woodland area frontage S/W corner of Cowdray Drive.

- G1 Cherry Laurel clumps, reduce/prune to shape by 1.5-2m. Estimated starting height 3-4m.
- G2 Portuguese Laurel clumps, reduce/prune to shape by 1.5-2m. Estimated starting height 3-4m.
- G3 Holly trees, reduce in keeping with natural aesthetics by 1-2.5m. Estimated starting height 3-5m.
- G4 Acuba Japonica, reduce/prune to shape by 1m. Estimated starting height 2-3m.

(Trees adjacent to boundary wall/public footpath and Worthing Road)

- T1 1x Sycamore (S/W corner of site), crown lift to give a height clearance of 5.2m over road and 3m over public footpath. Remove all substantial deadwood throughout crown. Estimated starting height 14m.
- G5 Sweet Chestnut (group), crown lift to give a height clearance of 3m over public footpath. Remove all substantial deadwood throughout crown. Estimated starting height 16m.
- T2 1x Beech, reduce entire crown to shape by up to 2m. Crown lift to give a height clearance of 3m over public footpath. Estimated starting height 12m.
- T3 1x Poplar, reduce lowest over-extended limb, over public footpath by 2.5m. Estimated starting height 19m.
- T4/5/6 3x Sycamore, crown lift to give a height clearance of 3m over public footpath. Remove basal growth. Estimated starting height 12-14m.
- T7 1x Poplar, remove 2x lowest limbs (one of which encroaching/crossing adjacent Sweet Chestnut tree). Estimated starting height 16m.
- G6 Sweet Chestnut (group), remove dead hanger at 4m and remove all other substantial deadwood. Crown lift to give a height clearance of 3m over footpath. Estimated starting height 10m.

(Trees adjacent to Cowdray Drive footpath)

- T8-15 8x Sycamore, remove all substantial deadwood throughout crown, and remove basal growth. Estimated starting height 16-22m.
- T16 1x Dead Sycamore, fell leaving nature pile within surrounding Cherry Laurel. Estimated starting height 10m.

(Center of woodland area)

- T17 1x Sweet Chestnut, remove all substantial deadwood throughout crown.
- Remove all small saplings and basal growth.

6. Tree Ownership

Is the applicant the owner of the tree(s)?

☐ Yes ☐ No

7. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

8. Trees - Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. 

Date (cannot be pre-application)

05/08/2021