



Local Policing Support Team

Your Ref: R/201/19/PL

Our Ref: NW/ARU/19/22A

Date 10th October 2019

Contact Name: Neville Wren

Dear Mr Castro- Parker

RE: 106 The Street Rustington BN16 3NJ

Thank you for your correspondence of 10th September 2019, advising me of a proposal to 'Convert existing retail shop (A1 Retail) into a micro pub (A4 Drinking Establishment)' at the above location, for which you seek advice from a crime prevention viewpoint.

I have had the opportunity to examine the detail within the application and in an attempt to reduce the opportunity for crime and the fear of crime I offer the following comments from a Secured by Design (SBD) perspective. SBD is owned by the UK Police service and supported by the Home Office that recommends a minimum standard of security using proven, tested and accredited products. Further details can be found on www.securedbydesign.com within (Commercial Developments 2015) document.

The National Planning Policy Framework demonstrates the government's aim to achieve healthy, inclusive and safe places which are safe and accessible, so that crime and disorder, and the fear of crime, do not undermine the quality of life or community cohesion. With the level of crime and anti-social behaviour in Arun district being below average when compared with the rest of Sussex, I have no major concerns with the proposals, however, additional measures to mitigate against any identified local crime trends and site specific requirements should be considered.

The application is situated on the northwest corner of the junction of The Street and Woodlands Avenue. There is a wide pavement and grass verge outside and a pole mounted police CCTV camera with rotating camera located on the corner of the junction. There is also controlled parking on the corner of the junction with a short length of double white line system giving way further out to a single yellow line.

A public car park is located in Woodlands Avenue and also there are limited parking spaces available in front of the parade of shops on the east side of Woodlands Way fronting on to The Street.

Mr R Castro-Parker
Planning Officer
Planning Control
Arun District Council

Sussex Police Headquarters
Malling House, Malling, Lewes, East Sussex, BN7 2DZ

Above the ground floor level of the application is a first floor dwelling and there are separate linked office premises behind with dwellings above.

For the external shell of the building, I recommend that any existing door sets, windows frames and locks that will not be changed, should be checked to ensure they are sound, fit for purpose and are secure.

Secured by Design (Commercial Developments 2015 document) found at www.securedbydesign.com Page 43 Chapter 56:1 refers to new external door set aperture standards for commercial buildings where there is an expectation that the security will be required to meet the following minimum standards when the building is unoccupied. These are PAS 24:2016, or LPS 1175 Issue 7 Security Rating 2, Or STS 201, or STS 202 Issue 3 BR2.

All door set products must be fit for purpose and meet the requirements specified within (SBD Commercial Developments 2015 paragraph 56.2).

For any future replacement ground floor or easily accessible windows, glazing must incorporate one pane of laminated glass to a minimum thickness of 6.4mm or glass tested to BS EN 356:2000 P1A and meet PAS 24:2016 specifications.

Any fire doors should be devoid of external door furniture and be fitted with an alarm with remote access to enable staff to be alerted that the door has been opened.

I would recommend an insurance rated cash safe fitted according to manufacturer's instructions and a monitored intruder alarm system.

Consideration should be given to the benefits of the installation of a monitored colour CCTV system to view the public bar area for the safety of staff. This will be a deterrent and assist in identification of any offending customers. It may also provide evidential footage of any incidents that occur.

Lighting must be commensurate with any CCTV system installed. Stand-alone image recording devices must be securely located to prevent unauthorised access and preferably within view of an intruder alarm sensor .

Further details regarding CCTV and Data Protection can be found at the Information Commissioners Office website at <https://icosearch.ico.org.uk/s/search.html?query=CCTV&collection=ico-meta&profile=default>

CCTV for licensed premises and Data Protection can also be found at the Information Commissioners Office website at <https://ico.org.uk/media/for-organisations/documents/1535/cctv-in-pubs.pdf>.

Within the planning (application) Opening hours are indicated as (Monday to Fridays 12.00hrs to 22.30hrs) (Saturdays 12.00hrs to 22.30hrs) and Sundays (12.00hrs to 22.00hrs).

Within the applicants Design and Access (statement), Initial opening hours are indicated to be (Mon Closed), (Tuesdays to Thursdays 14.00hrs to 16.00hrs), (Fridays and Saturdays 12.00hrs to 22.00hrs) and (Sundays 12.00hrs to 17.00hrs).

The Design and Access statement also indicated opening hours as 11.00hrs to 22.00hrs.

Clarification should be sought regarding the 30 minute difference in the final different opening times mentioned.

Two staff are indicated to work at the premises and 20 covers are indicated on the proposed floor plan.

I would also recommend consideration be given to sound insulation to protect the amenity of residents in the flat above.

Sussex Police Headquarters
Malling House, Malling, Lewes, East Sussex,
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Within the surrounding post code area of the application police crime records indicate there have been 7 minor crimes involving criminal damage and antisocial behaviour and one burglary nearby within the 21 months since 1st January 2018 to 09/09/2019.

Sussex Police have no concerns regarding this application.

The applicant and their partners are strongly advised to consult directly with Police Licensing at Sussex Police before making plans for any changes to licensed premises serving alcohol or conducting other licensable activities at this site.

The Crime & Disorder Act 1998 heightens the importance of taking crime prevention into account when planning decisions are made. Section 17 of the Act places a clear duty on both police and local authorities to exercise their various functions with due regard to the likely effect on the prevention of crime and disorder. You are asked to accord due weight to the advice offered in this letter which would demonstrate your authority's commitment to work in partnership and comply with the spirit of The Crime & Disorder Act.

Yours sincerely



Neville Wren
Designing Out Crime Officer
Sussex Police Headquarters

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