



Arun District Council  
 Maltravers Road  
 Littlehampton  
 West Sussex BN17 5LF  
 Tel: 01903 737756  
[www.arun.gov.uk](http://www.arun.gov.uk)

## Application for a Lawful Development Certificate for a Proposed Use or Development

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
<input type="text" value="505524"/>	<input type="text" value="102777"/>

Description

## Applicant Details

### Name/Company

Title

Mr & Mrs

First name

Surname

Hubbard

Company Name

### Address

Address line 1

c/o Southern Planning Practice LTD

Address line 2

Young's Yard, Churchfields

Address line 3

Twyford

Town/City

Winchester

County

Hampshire

Country

Postcode

SO21 1NN

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## Agent Details

Name/Company

Title

First name

Surname

Company Name

## Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

## Contact Details

Primary number

[REDACTED]

Secondary number

Fax number

Email address

[REDACTED]

## Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

☐ Yes

☒ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

☐ Yes

☒ No

Has the proposal been started?

☐ Yes

☒ No

## Grounds for Application

### Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The application description is: 'Use of land to station a mobile home granny annexe for use incidental to the main dwelling'.

Please also see the Planning Statement.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Covering Letter

Planning Statement with appendices A to H

Site Location Plan Ref: 3500.24-HTB-PLLP- OPT2B scaled 1:1250 @ size A3

Block Plan Ref: 3500.24-HTB-PLBP-OPT2B scaled 1:500 @ size A3

Bays Plan Ref: 3500.24-HTB-PLBAY-OPT2B scaled 1:50 @ size A3

Elevations Plan A-B Ref: 3500.24-HTB-PEL-PL-PL-PL-OPT2B scaled 1:50 @ size A3

Elevations Plan C-D Ref: 3500.24-HTB-PEL-PL-PL-PL-OPT2B scaled 1:50 @ size A3

Floor Plan Ref: 3500.24-HTB-PLPL-PLPL-OPT2B scaled 1:50 @ size A3

Homelodge Section

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

### Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Is the proposed operation or use

- ☐ Permanent  
☒ Temporary

If Temporary please give details

Please see the Planning Statement.

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

Please see the Planning Statement.

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes  
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent  
☐ The applicant  
☐ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes  
☒ No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

## Interest in the Land

Please state the applicant's interest in the land

☒ Owner

☐ Lessee

☐ Occupier

☐ Other

## Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Kim Blunt

Date

08/10/2024