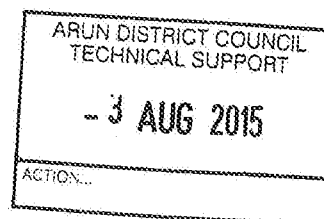


Mr Mrs Maitland
Manor Cottage
Station Road
Rustington
West Sussex
BN16 3AS



Miss N Spencer
Planning Admin
Arun District Council
Maltravers Civic Centre
West Sussex
BN17 5LF

3rd August 2015.

Dear Sir

Re: Listed Building Planning Permission for pointing
Manor Cottage Station Road BN16 3AS
Application R.131/15/L

Dear Miss Spencer

Further to our telephone conversation regarding carrying out the above work. You agreed that a letter would be acceptable instead of the form to notify you that we would like to start the work. Please find enclosed photographs of a test panels and a copy of the specification that the contractor intends to use. We are selling the house so time is of the essence.

You further informed that information on the sample panel has to be advertised for 3 weeks, I was unaware of this at the offset of my application otherwise I would have included photos with the LBPP application so the process was smother. Also in the letter granting permissions I was unaware that the sample panel was to be treated as a planning application, I can see no mention of this.

Obviously I missed something in my application, although I did go through everything with a representative prior to lodging my application and I am only finding out layers of further requirements of the application as I move through the process.

I ask that you telephone me in the ensuing weeks when all further requirements have been meet. [REDACTED] so a visit to the site may be arranged (my property) and approve the work, please will you give me 24hours notice so that I may arrange for the contractor to be on site.

Yours sincerely

[REDACTED]

Mr. J Maitland
Email [REDACTED]