



Mr R Sartin
4 Wheelwrights Close
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West Sussex
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Arun District Council
Arun Civic Centre
Maltravers Road
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Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: R/180/18/HH
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Sartin

14th August 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Single storey rear extension.
Location 17 Kirdford Close Rustington

Thank you for your recent application which I received on 20th July 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan Amend

Please provide measurements from the proposal to the rear boundary.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **28th August 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning