



1 Merton Avenue
Rustington
Nr Littlehampton
West Sussex
BN16 2ED



Mr Damian Sullivan
The Planning Department
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

21 January 2015

Pre Planning Advice Ref: PAA/102/14

Dear Mr Sullivan

**Re: 1 Merton Avenue, Rustington - New Planning Application
Proposed installation of 2 new Velux style windows to side elevations**

Further to your Pre-Planning Advice of the above reference dated 18 August 2014, please find the enclosed full Planning application for the installation of 2 Velux style windows to the east and west side elevation roof slopes:

I have amended my original plans relating to the detailed loft conversion and subsequent Planning consent, as per your original reference R/2/14. Please also see the comments in my earlier letter to you dated 17 July 2014.

I enclose 4 copies of plans and forms, and you will note there is a separate A4 size drawing (stapled to the main plan) which relates to the west elevation views. I also enclose my cheque in the sum of £172, being the relevant fee for our proposals.

I feel that my proposals do not interrupt the privacy of both east and west neighbours, as the windows look directly at the neighbour's main roof (east), and is screened by the large evergreen Magnolia tree and garage (west), respectively. I have mentioned my proposals to both neighbours a few weeks ago, but have received no adverse comments. We will of course see what develops during the formal notice period.

Should you or your colleagues require any points of clarification or additional detail added, please do not hesitate to contact me.

Yours sincerely


PATRICK RIDDY

Encl: