



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries

Bryceson Shaw Associates
2 Wellesley Court
Fitzalan Road
Littlehampton
West Sussex
BN17 5JW

Please ask for:
Mrs S Honney-Bayes
extn. 37445

Dear Mr Shaw

23rd July 2012

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Removal of conservatories & erection of new conservatory & utility room

Location 10 Frobisher Way Rustington

Thank you for your recent application which I received on 18th July 2012. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a revised block/site plan to show the position of the existing conservatories marked as a dotted line.

Please provide 1 electronic or 3 paper copies of revised existing and proposed floor plans to include front section of the dwelling.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **6th August 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.