

## Karen Parsons

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**From:** Tracey Headley-Smith  
**Sent:** 10 September 2018 09:12  
**To:** Karen Parsons  
**Subject:** FW: R/151/18/HH

Please action EOT as per email below.

Thanks  
Tracey

**From:** Paul Wood [REDACTED]  
**Sent:** 08 September 2018 23:32  
**To:** Tracey Headley-Smith  
**Subject:** Re: R/151/18/HH

Yes, I confirm.

On Thu, 6 Sep 2018, 10:18 Tracey Headley-Smith, <[Tracey.Headley-Smith@arun.gov.uk](mailto:Tracey.Headley-Smith@arun.gov.uk)> wrote:

Good Morning Mr Wood

Further to our telephone conversation, please confirm by replying to this email that you agree to a further extension of time on the above application until 21 September 2018. Once again I apologise for the delay, this is due to high caseloads and staff shortages.

Regards

Tracey

Tracey Headley-Smith

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