

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr	First Name:	Adam	Surname:	Bibb
Company name:					
Street address:	14, Milton Close				
	Telephone number:				
	Mobile number:				
Town/City:	Rustington				
	Fax number:				
Country:	Email address:				
Postcode:	BN16 2PN				

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

2. Agent Name, Address and Contact Details

Title:		First Name:	James	Surname:	Roberts
Company name:	Roberts Miller Redshaw Ltd				
Street address:	Ham Manor				
	West Drive				
	Angmering				
Town/City:	Worthing				
Country:	United Kingdom				
Postcode:	BN16 2PN				

Telephone number: Mobile number: Fax number: Email address:

3. Description of Proposed Works

Please describe the proposed works:

PROPOSED SINGLE STOREY EXTENSION

Has the work already been started
without planning permission?

☐ Yes ☒ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House:	14	Suffix:	
House name:			
Street address:	Milton Close		
Town/City:	Rustington		
Postcode:	BN16 2PN		

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	504677
Northing:	102100

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

10. Site Visit

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent ☒ The applicant ☐ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Doors - description:

Description of *existing* materials and finishes:

White upvc

Description of *proposed* materials and finishes:

White upvc

Roof - description:

Description of *existing* materials and finishes:

Plain roof tile

Description of *proposed* materials and finishes:

Flat roof

Walls - description:

Description of *existing* materials and finishes:

Painted Render

Description of *proposed* materials and finishes:

Painted Render

Windows - description:

Description of *existing* materials and finishes:

White upvc

Description of *proposed* materials and finishes:

White upvc

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☐ Yes ☒ No

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding ("*agricultural holding*" has the meaning given by reference to the definition of "*agricultural tenant*" in section 55(6) of the Act).

Title: First name: Surname:

Person role: Declaration date: ☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date

11. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/ The applicant certifies that I have/ the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served
MR C. P. ROLES	13 MILTON CLOSE BN16 2PN	31/7/18
Dr. J. Taylor	15 Milton close BN16 2PN	31/7/18

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):



**NOTICE UNDER ARTICLE 13 OF APPLICATION FOR PLANNING PERMISSION
FOR HOUSEHOLDER DEVELOPMENT**

(to be published in a newspaper and, where relevant, on a website or to be served on an owner or a tenant** in the case of an application for planning permission for householder development***)*

Proposed Householder Development:

Property number or name
 Street
 Locality
 Town
 County
 Post Code

I give notice that:

Applicant's name Title Forename
 Surname

Is applying to the:

Council

for planning permission to: (Description of proposed development)

Any owner* or tenant ** who wishes to make representations about this application should write to the Council at:

(Address of the Council as appropriate)

by (dd-mm-yyyy)

Date giving a period of 21 days beginning with the date of service, or 14 days beginning with the date of publication, of the notice (as the case may be)

In the event that an appeal is made against a decision of the Council to refuse to grant planning permission for the proposed development, and that appeal then proceeds by way of the expedited procedure under the written representations procedure+, any representations made by the owner* or tenant** to the Council about this application will be passed to the Secretary of State and there will be no opportunity to make further representations. Any owner or tenant wishing to make representations should do by the date given above.

* "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years.

** "tenant" means a tenant of an agricultural holding any part of which is comprised in the land.

*** "householder development" means development of an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse. It does not include a change of use or a change to the number of dwellings in a building.

+ The expedited procedures in relation to written representations are set out in Part 1 of the Town and Country Planning (Appeals) Written Representations Procedure (England) Regulations 2009 (S.I. 2009/452).

Signed:

Title Forename
 Surname
 Signature

On behalf of

Date (dd-mm-yyyy)

(Delete if not applicable)

Statement of owner's rights

The grant of planning permission does not affect owners' rights to retain or dispose of their property, unless there is some provision to the contrary in an agreement or in a lease.

Statement of agricultural tenant's rights

The grant of planning permission for non-agricultural development may affect agricultural tenants' security of tenure.

