

45 Harsfold Road
Rustington
West Sussex
BN16 2QH
14th May 2017

Mrs L Coney
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Dear Mrs L Coney,

Ref: ENF/118/17

I am writing in regard to the above reference number, I would like to apologise for the breach of condition relating to this, and explain that we were completely unaware of this condition no. 10 and therefore had no idea that planning permission would be required for this conversion.

The conversion was completed in December 2012, we had employed a professional building company to undertake the work, and were advised to research what permissions were required for the conversion, after researching on the local council website, we applied and paid the correct fee for building regulations to be carried out., these were completed and signed off on 24th December 2012. As far as we were aware at the time, all correct procedures had been adhered to.

We would like to apply for the removal of condition no. 10 imposed under planning permission R/115/97.

We have attached to this application photographs of the property prior to the conversion, as well as after the conversion, showing the driveway with 2 cars parked, and without cars parked on it.

We have lived in the property since 2004, and prior to the garage conversion, had never required the garage as a parking space, the property still allows for 2 cars to be parked on the driveway, in addition there is off street parking on the road. We do not foresee at any time in the future we would need any additional parking spaces to this.

The neighbouring properties amenities are protected by 6ft hedges either side of the driveway.

Yours Sincerely,

Mr and Mrs L Jones.