Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Bryceson Shaw Associates
2 Wellesley Court
Fitzalan Road
Littlehampton
BN17 5JW

Please ask for:	Kathryn Welch
Email:	kathryn.welch@arun.gov.uk
Telephone:	01903 737789
Our Ref:	R/103/22/CLE
Your Ref:	
Date:	17th May 2022

Dear Mr Shaw,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015: Article 39

Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition

Development:	Lawful development certificate for an existing rear extension to bungalow.
Location:	24 Shirley Close Rustington BN16 2EG

Receipt Name:	Receipt No:	Amount:
Portal Payment	P119885	£206.00

Thank you for your application which was received on 10th May 2022. I am writing to acknowledge that it was accepted as a valid application on 17th May 2022. On receipt of this letter, if you have any concerns about the way that the Council has described your application you should contact **Kathryn Welch**, the case officer who is dealing with your application.

The Council will publicise this application by means of a site notice on or near the application site and on our website. **The notice needs to be displayed until the date indicated on it for comments to be made by and for not less than 21 days.** After this period it can be removed. If there are any problems with regards to the site notice (e.g. vandalism), please contact the case officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 18th June 2022.

You can follow how your application is progressing on the Council's website:
https://www.arun.gov.uk/planning-application-search

The Council aims to make as many decisions as possible before the end of the statutory determination

period, which in this case will be 12th July 2022. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Planning Committees.

If you have not received a decision by 12th July 2022 or agreed in writing to extend the time in which the Council make a decision, you may appeal to the Secretary of State. Your appeal (under Section 195 of the Town & Country Planning Act 1990) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN or from the Planning Inspectorate: http://www.gov.uk/topic/planning-development/planning-permission-appeals/

If you allow the Council extra time to make a decision on your application, and you disagree with the decision, you will still be able to appeal within 6 months from the date the decision was issued.

I would remind you that it is an offence under section 194 of the Town and County Planning Act 1990(as amended) to knowingly or recklessly make false or misleading statements, use documents or withhold any material information for the purposes of procuring a particular decision on an application for a certificate. On summary conviction in the Magistrates' Court, the penalty is a fine not exceeding Level 5 (currently £5000) or on conviction on indictment in the Crown Court the penalty can be imprisonment for a term not exceeding two years, or an unlimited fine, or both. Moreover, the Council is entitled to revoke a certificate where a false statement was made, or information withheld.

This acknowledgement only relates to this application and not to any other types of planning application or other kinds of applications you have made, or may need to make to the Council, for example Building Regulations approval. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required visit the government's website https://www.planningportal.co.uk or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offered by Arun District Council please see: https://www.arun.gov.uk/buildingcontrol

Please do not hesitate to contact the case officer on the above details if you have any questions or queries.

Yours sincerely

Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website https://www.arun.gov.uk/privacy-policy/

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
https://www1.arun.gov.uk/planning-application-finder