Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Bryceson Shaw Associates
2 Wellesley Court
Fitzalan Road
Littlehampton
BN17 5JW

Please ask for:	Nicola Moore
Email:	nicola.moore@arun.gov.uk
Telephone:	Ext 37944
Our Ref:	R/103/22/CLE
Your Ref:	
Date:	17th May 2022

Dear Mr Shaw,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015: Article 39

Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition

Development: Lawful development certificate for an existing rear extension to bungalow.
Location: 24 Shirley Close Rustington BN16 2EG

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

The Block Plan should include distances to boundaries from the extension. Please amend accordingly and re submit.

The lounge/dining room door measures 5.3m on the rear elevation but 4.9 on the ground floor. Please check the measurements, amend accordingly and re submit.

Dwg No 2791/01/01 has been submitted twice and both titled Existing Floor Plans and Elevations. For clarity, please amend to clearly show the existing (as built) and pre-existing.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: https://www.arun.gov.uk/making-a-planning-application
If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it directly to us at: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **31st May 2022.** If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website https://www.arun.gov.uk/privacy-policy/

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to https://www1.arun.gov.uk/planning-application-finder