

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	9
Suffix	
Property name	
Address line 1	Kings Drive
Address line 2	
Address line 3	
Town/city	Pagham
Postcode	PO21 4PY
Description of site location must be completed if postcode is not known:	
Easting (x)	489556
Northing (y)	97833

Description	
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2. Applicant Details

Title	Mr & Mrs
First name	Kevin & Jemma
Surname	Wheeler
Company name	
Address line 1	9, Kings Drive
Address line 2	
Address line 3	
Town/city	Pagham
Country	

2. Applicant Details

Postcode

PO21 4PY

Are you an agent acting on behalf of the applicant?

☒ Yes ☒ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

Single storey rear extension with flat roof together with alterations to existing bay windows to the front of the property.

Has the work already been started without consent?

☒ Yes ☒ No

If Yes, please state when the development or work was started (date must be pre-application submission)

20/01/2020

Has the work already been completed without consent?

☒ Yes ☒ No

If Yes, please state when the development or work was completed (date must be pre-application submission)

18/09/2020

5. Materials

Does the proposed development require any materials to be used externally?

☒ Yes ☒ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

External walls have painted brick plinth with white render finish above.

Description of proposed materials and finishes:

External walls to receive painted brick finish and white render finish to match existing.

Roof

Description of existing materials and finishes (optional):

Existing roof tiled with clay plain tiles.

Description of proposed materials and finishes:

The flat roof to the extension has been constructed and finished using single ply membrane roof finish.

Windows

5. Materials

Description of existing materials and finishes (optional):	White u-pvc
Description of proposed materials and finishes:	Existing windows have been replaced in u-PVC with an anthracite grey finish. All new windows have been provided in u-PVC or aluminium frame where part of a combination system in anthracite grey finish.

Doors	
Description of existing materials and finishes (optional):	Existing doors are a combination of white u-PVC and timber.
Description of proposed materials and finishes:	All new doors have been provided in u-PVC or aluminium frame where part of a combination system in an anthracite grey finish.

Other Guttering and downpipes	
Description of existing materials and finishes (optional):	Existing guttering and downpipes are white u-PVC
Description of proposed materials and finishes:	New guttering and downpipes have been provided in u-pvc anthracite grey finish.

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Please refer to accompanying drawing numbers -
0101-01 Existing Bungalow Plan Roof Plan and Site Location Plan
0101-02 Existing Elevations
0101-07 Block Plan
0101-08 As Built Floor and Roof Plan
0101-09 As Built Elevations

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☒ Yes ☐ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☒ Yes ☐ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☒ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☒ Yes ☐ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☒ Yes ☐ No

8. Parking

Will the proposed works affect existing car parking arrangements? ☒ Yes ☐ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

9. Site Visit

- ☐ The agent
☐ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Ms
First name	Samantha
Surname	Allen
Reference	Email correspondence

Date (Must be pre-application submission)

10/12/2020

Details of the pre-application advice received

Thank you for speaking with me on Tuesday. I explained that after further discussions with my Team Leader we have agreed that the best way forward is to invite an application to regularise the existing rear extension at the above address.

The relevant application forms (household extension) together with guidance notes and information regarding fees are available on the Arun District Council website by following this link:-

<https://www.arun.gov.uk/making-a-planning-application>

The Council is only able to accept applications made online at the present time.

Please note that this invitation to submit an application does not prejudice either the subsequent recommendation or the ultimate decision of the Council. In addition, if you continue with this development prior to the determination of your application you do so entirely at your own risk.

Please submit the application forms, payment and required plans by no later than 28th January 2021. I must advise you that, should the development remain without the necessary permission, it will still be open for the Council to take enforcement action to deal with the breach of control.

We spoke about changes to the bay windows at the front of your property. Generally speaking, a bay window is classed as an extension for planning purposes and if the window frames have not been changed like-for-like you may also require planning permission. If you can send me a photo by return I will try to clarify this for you.

If you have any questions regarding this email please do not hesitate to contact me. In the meantime I would be grateful if you could let me know once the application has been submitted so that I can update my records.

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☒ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the

12. Ownership Certificates and Agricultural Land Declaration

land is, or is part of, an agricultural holding.

Person role

- ☒ The applicant
- ☐ The agent

Title	Mr & Mrs
First name	
Surname	Wheeler
Declaration date (DD/MM/YYYY)	17/01/2021

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	17/01/2021
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