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Our Ref: P/94/18/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Mr Knowles

9th October 2018

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development Erection of 3 No. containers for storage & repair/restoration of cars & boats. This application is a Departure from the Development Plan.
Location Land between Commonmead Barn & Field View/Farm Gale Cottage Pagham

Thank you for your recent application which I received on 5th September 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

An incomplete fee has been received. A further £234.00 is due for this application because it is over 40 square metres.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd October 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning