



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr. B. Grace
2 Lagoon Road
Pagham
West Sussex
PO21 4TJ

07 September 2012

Your Ref :
Our Ref : ENF/569/11/

Please ask for :
Mr D Sullivan
01903 737775

Dear Mr. Grace

Town and Country Planning Act 1990

Alleged unauthorised change of use of land.
2 The Waverley, Lagoon Road, Pagham.

I write in regard to the above matter.

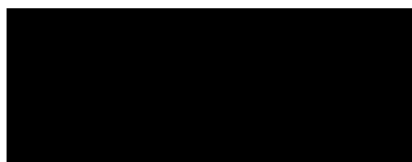
Further to my site visit of 4th September 2012 in which the rear hoarding / fencing is still noted to be erected at more than one metre in height adjacent to the highway this continues to be in breach beyond the deadline.

Our telephone conversation today confirmed the above position but I acknowledge that by lowering the fencing to one metre in height, it would contradict advice from the Health and Safety Executive. As explained, this has no bearing on the planning decision to request its removal or lowering to a maximum of one metre in height.

I note that construction works are still on-going at the site. Therefore, the hoarding is required as a temporary structure whilst this is occurs. Consequently, I attach the necessary planning application forms which are included on a 'without prejudice' basis. This would seek retention of the hoarding for the period of construction which is set to continue for an unspecified time period.

It is requested that these forms be submitted within 28 days from the date of this letter to ensure that further action is not taken in this matter

Yours sincerely



Damian Sullivan
Planning Officer (Compliance)

enf_fretextO



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Our Ref: P/91/12/

Your Ref:

**Please ask for:
Miss C Burrows
extn 37459**

Dear Mr Grace

1st November 2012

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development *Retention of.* Retrospective planning permission for a fence to the rear of the property
Location 2 Lagoon Road Pagham

Thank you for your recent application which I received on 19th October 2012. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

- ✓ Please submit 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List).
- ✓ Please submit 1 electronic or 3 paper copies of a block/site plan to include position of fence in accordance with the guidance notes available on our website detailed below (click on National List).
- ✓ Please submit 1 electronic or 3 paper copies of existing and proposed elevations in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide the above by **13th November 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

pincag

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration