



Mr M Ciccone
172A Pagham Road
Pagham
West Sussex
PO21 3QD

Arun District Council
Arun Civic Centre
Maltravers Road
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West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Minicom: 01903 732765
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website: www.arun.gov.uk/planning

Our Ref: P/87/14/HH
Your Ref:

Please ask for:
Miss C Burrows
extn 37459

Dear Mr Ciccone

2nd September 2014

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)

Application for Planning Permission for Works or Extension to a Dwelling

Development Retention of single storey timber shed

Location 172A Pagham Road Pagham

Thank you for your recent application which I received on 21st August 2014. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Form

✓ You have completed the wrong application form. Please complete the enclosed application form and post back accordingly.

Block Plan

✓ Please submit 1 electronic or 3 paper copies of a revised block/site plan at a scale of 1:500 or 1:200 to include the site dimensions from the shed to the site boundaries. Further details of what must be included on the plan can be found in the National Validation Requirements.

Floor Plans

✓ Please submit 1 electronic or 3 paper copies of clearly labelled proposed floor plan of the shed at a scale of 1:50 or 1:100. Further details can be found in the National Validation Requirements.

Elevations

✓ Please submit 1 electronic or 3 paper copies of clearly labelled proposed elevations of the shed at a scale of 1:50 or 1:100. Further details can be found in the National Validation Requirements.

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For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **16th September 2014** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration