



Mr D Brookwell
Tulip Tree Cottage
99 Westminster Drive
Aldwick
West Sussex
PO21 3RG

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

**Our Ref: P/84/12/
Your Ref:**

**Please ask for:
Miss K Garner
01903 737500 x 37467**

Dear Mr Brookwell

15th October 2012

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission**

Development New access road & amendment to curtilage of Plot 1 - amendment to approval P/44/09/ (re-submission following refusal P/30/12/)
Location Car Park Land off Sandy Road Pagham

Thank you for your recent application which I received on 27th September 2012. It is being dealt with by Miss K Garner who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

This application does not qualify for a free go. Please forward a cheque for £505.00 ✓
accordingly.

Please amend the ownership certificates (Q24) on the form. Complete and sign either A or B, not both. I have sent a copy back to you in the post to amend and return to me. - *Awaiting Post.*

Please provide the above by **29th October 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

pincag

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Karl Roberts', with a stylized flourish at the end.

Karl Roberts
Assistant Director Planning & Economic Regeneration