

Householder Prior Notification Checklist
(Single Storey Home Extensions) – Until 30/5/2016

Reference: P/80/14/PDH Case Officer: JC

Site Address:

Copy to scanning: ☒

4 Payne Close, Pashan

Date Received:

31.7.14

Site:

P-PS-PECE4

(Held for plan on 29.7.14)

Dwelling house must not be on Article 1(5) land or within an SSSI	☒
Does not extend beyond the rear wall of original dwelling house by more than 8 m (detached) or 6 m (other)	☒
Does not exceed 4 metres in height	☒
<u>The developer shall provide</u>	
Written description of proposal	☒
Distance proposal extends beyond rear wall of original dwelling house	☒
Maximum height	☒
Height of the eaves	☒
Plan indicating the site & proposal	☒
Addresses of adjoining premises	☒
Developer's contact address & email if content to receive electronically	☒

If acceptable as a HH prior notification, process as a planning application reference with the suffix, type & classification screen = PDH or PD for a commercial one.

Description = Notification under extended permitted development rights for (TO INCLUDE DIMENSIONS)

Enter a pre-loaded event of SV & case officer

If not acceptable as a notification process with a PE reference

Prior Approval of a Proposed Larger Home Extension

Town and Country Planning (General Permitted Development) Order 1995 (as amended) Schedule 2, part 1 (Class A.1(ea))

This notification can be used by a household to notify a local planning authority of the intention to use the permitted development rights to build a single-storey rear extension of greater than four metres up to eight metres for a detached house and greater than three metres up to six metres for any other type of house outside Article 1(5) land* and sites of special scientific interest.

(*Land within a National Park, the Broads, an area of outstanding natural beauty, an area designated as a conservation area and land within World Heritage Sites.)

Publication of notifications on planning authority websites

Please note that the information provided on this notification and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please note: you need to download the form to complete it electronically. Please complete using block capitals and black ink if sending by post. It is important that you read the accompanying guidance notes as incorrect completion will delay the consideration of your notification.

1. Householder Name and Address

Title:	Mr	First name:	Trevor
Last name:	Potter		
Company (optional):			
Unit:		House number:	4
		House suffix:	
House name:			
Address 1:	Payne Close		
Address 2:	Pagham		
Address 3:	Bognor Regis		
Town:			
County:	West Sussex		
Country:	United Kingdom		
Postcode:	PO21 4QA		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Site Address Details

Please provide the full postal address of the application site.

House number:	4	House suffix:	
House name:			
Address 1:	Payne Close		
Address 2:	Pagham		
Address 3:	Bognor Regis		
Address 4:	West Sussex		
Postcode:	PO21 4QA		

4. Description of the Proposal

Please describe the proposed single-storey rear extension.

Replacement Conservatory

(a) How far will the proposed extension extend beyond the rear wall of the original dwelling measured externally?

3.60

metres

(b) What will be the maximum height of the proposed extension, measured externally from the natural ground level?

2.35

metres

(c) What will be the height at the eaves of the proposed extension, measured externally from the natural ground level?

2.25

metres

(d) Is the property? (tick one only)

☐

(i) Detached

☒

(ii) Other

5. Addresses of any adjoining properties

You are required to identify and provide the addresses of all the adjoining premises to your property.

Address 1: 5, Payne Close, Pagham, Bognor Regis, West Sussex. PO21 4QA

Address 2: 3, Payne Close, Pagham, Bognor Regis, West Sussex. PO21 4QA

Address 3: 15 East Mead, Pagham, W. Sussex PO21 4QT

Address 4:

Address 5:

Address 6:

Address 7:

Address 8:

Please provide details of any additional adjoining premises on a separate sheet if necessary.

6. Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required could result in your notification being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted. Please note that as part of this procedure, if any objections are received the Local Planning Authority may require submission of further information at a later date.

All sections of this notification completed in full, dated and signed (typed signature if sent electronically).

☐

A plan indicating the site and showing the proposed development. A plan drawn to an identified scale will assist the authority in assessing your development proposal. Plans can be bought from one of our accredited suppliers using our Buy-a-Plan service (www.planningportal.gov.uk/buy-a-plan)

7. Declaration

I/we hereby apply for prior approval as described in this notification and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Householder:	Or signed - Agent:	Date (DD/MM/YYYY):	
F. M.Pott		22/07/2014	(date cannot be pre-application)

8. Householder Contact Details

Telephone numbers

Country code:	National number:	Extension number:
44		
Country code:		
44		
Country code:	Fax number (optional):	

Email address:

9. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address:

Karen Garner

From: Lisa Coney on behalf of Planning
Sent: 24 July 2014 12:40
To: Karen Garner
Subject: FW: Neighbourhood consultaion scheme
Attachments: notification_of_a_proposed_larger_home_extension.pdf; Plan of 4 Payne Close. Pagham. PO21 4QA.jpg

Karen

I would like you to deal with this one to keep your hand in.

Thanks

From: Trevor Potter [REDACTED]
Sent: 23 July 2014 20:09
To: Planning
Subject: Re: Neighbourhood consultaion scheme

Mrs Coney,

I am resubmitting my neighbour consultation form. I have attached a plan of the property.

I am replacing my old rotten timber conservatory, but would like to make the new one 600ml longer .

My neighbour at No 5, already has a Conservatory on the rear of her property.

I hope this is all the information you need.

Trevor Potter
[REDACTED]

-----Original Message-----

From: Planning <Planning@arun.gov.uk>
To: 'Trevor Potter' [REDACTED]
Sent: Wed, 23 Jul 2014 15:11
Subject: RE: Neighbourhood consultaion scheme

Mr Potter

Please check the guidance available on the Arun website.

You will need to resubmit with a plan of the site, showing the proposed development.

<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

Please follow the above link to the Planning E forms page.

Thank you

Mrs Coney

From: Trevor Potter [REDACTED]
Sent: 22 July 2014 21:17
To: Planning
Subject: Neighbourhood consultaion scheme

Hi,

Please find the application form for a replacement conservatory.

Thank you

Trevor Potter

beechviewbuilding@aol.com

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Karen Garner

From: Karen Garner
Sent: 30 July 2014 10:23
To: [REDACTED]
Subject: RE: Further Information Required on Your Ref: N/A Our Ref: P/80/14/PDH

Dear Mr Potter,

Many thanks for your email.

Could you please resend the attached plan as a PDF file as jpeg files do not transfer/print to scale.

Kind regards,

Karen Garner.

Hand copy received in post - 31/7/14

Karen Garner | Technical Support Unit Assistant, Planning Department, Arun District Council | Location: First Floor, Arun Civic Centre,
Maltravers Road, Littlehampton, BN17 5LJ
Internal: 37467 | External: +44 (0) 1903 737711 | E-mail: karen.garner@arun.gov.uk

Visit Arun's web site at www.arun.gov.uk



Save the environment - think before you print.

From: Amanda Scholes On Behalf Of Planning.Responses
Sent: 30 July 2014 09:00
To: Karen Garner
Subject: FW: Further Information Required on Your Ref: N/A Our Ref: P/80/14/PDH

From: Trevor Potter [REDACTED]
Sent: 29 July 2014 17:49
To: Planning.Responses
Subject: Re: Further Information Required on Your Ref: N/A Our Ref: P/80/14/PDH

F.A.O. Miss K.Garner.

Please find further information as requested.

East Mead

The property to the rear of my garden is, 15, Church Way, Pagham. Bognor Regis. Pool & RT

The attached is my amended plan showing the proposed new conservatory highlighted by red diagonal red box (to Scale) on rear of property.

Best regards

Trevor Potter
beechviewbuilding@aol.com

-----Original Message-----

From: planning.responses <planning.responses@arun.gov.uk>
To: beechviewbuilding [REDACTED]
Sent: Tue, 29 Jul 2014 12:33
Subject: Further Information Required on Your Ref: N/A Our Ref: P/80/14/PDH

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