



Mr T Potter
4 Payne Close
Pagham
Bognor Regis
West Sussex
PO21 4QA

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: P/80/14/PDH
Your Ref:

Please ask for:
Miss K Garner
01903 737711 x 37467

Dear Mr Potter

29th July 2014

Town and Country Planning Act 1990 (As amended)
Town and Country Planning (General Permitted development) Order 1995 (As amended)
Schedule 2 Part 1 Class A

Application for Prior Notification for a householder extension

Development Notification under extended permitted development rights for a replacement conservatory extending from the rear wall by 3.6m with a height of 2.35m and an eaves height of 2.25m.

Location 4 Payne Close Pagham

Thank you for your recent application which I received on 22nd July 2014. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide address details of the property to the rear of your garden to be included in the consultation process.

Please submit an amended plan to include the proposed conservatory shown accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **12th August 2014** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration