
FW: (2632) P/76/26/PL engineering block

From Amber Willard <Amber.Willard@arun.gov.uk>

Date Fri 24/07/2026 11:01

To Planning.Responses <Planning.Responses@arun.gov.uk>

 4 attachments (5 MB)

2632 TR04B Bus SPA.pdf; Sefter Farm Travel Plan 2026 to 2030.docx; Travel plan (A3 Poster).pdf; p-57-26-pl.docx;

Hi

Please upload the attached and the below email for P/76/26/PL.

I attach an action sheet.

Thanks

Amber Willard MRTPI
Principal Planning Officer, Planning Department

Tel: 01903 737942

E: amber.willard@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF

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Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 
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From: Richard Selli [REDACTED]

Sent: 24 July 2026 09:26

To: Amber Willard <Amber.Willard@arun.gov.uk>

Cc: Richard Gooda [REDACTED] >

Subject: (2632) P/76/26/PL engineering block

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Dear Amber,

Further to your request for additional information in support of the Engineering Building planning application, please find the requested information below.

1. Bus Tracking

Although the bus stop is an existing facility that is being relocated within the private estate, we have reviewed the proposed arrangement and made a minor amendment to the lay-by to improve bus manoeuvrability.

Please find attached Drawing 2632 TR04B – Swept Path Analysis – Bus, which demonstrates the bus tracking and confirms that the revised layout has been assessed for bus access and manoeuvrability. The amendment results in a marginal increase to the lay-by area and has no material impact on the approved drainage strategy. For completeness, I have included all updated drawings and documents affected by this revision for your records.

2. Travel Plan

By way of clarification, the approved Travel Plan prepared for the Sefter East development (Planning Reference P/117/21/PL) remains applicable to the site. The proposed Engineering Building is intended primarily to accommodate existing members of staff, with the increased floorspace providing capacity for approximately five additional employees. As such, the proposal does not materially alter the travel demand assumptions upon which the approved Travel Plan was based, and therefore no revision to the approved Travel Plan has been considered necessary.

To support this, I have attached:

the Travel Plan Delivery Plan (2026–2030), which sets out the implementation programme, monitoring framework and action plan, demonstrating our continued commitment to promoting sustainable travel and monitoring progress against the approved Travel Plan objectives; and
the Travel Plan staff communication poster, which illustrates the sustainable travel initiatives currently promoted to employees, including the Cycle to Work scheme, car sharing, public transport and the site's travel plan targets.

The appointed Travel Plan Co-ordinator is:

Paul Chilton
Head of Logistics & Planning

Documents

The complete set of updated documents can be downloaded using the following link:
<https://we.tl/t-540a438BfYfzOJap>

The package includes:

Travel Plan (A3 Poster).pdf
101 Proposed Site Layout and Red Line Boundary Plan.pdf
200 Site Layout - Drainage Entire Site.pdf
201 Site Layout - Drainage - Sheet 1.pdf
300 Site Layout - Levels Entire Site.pdf
301 Site Layout - Levels - Sheet 1.pdf
400 Site Layout - Surface Finishes Entire Site.pdf
401 Site Layout - Surface Finishes - Sheet 1.pdf
402 Site Layout - Surface Finishes - Sheet 2.pdf
2601-P005 Rev 05 Proposed Site Layout Plan.pdf
2601-P006 Rev 05 Proposed Car Park Detail Plan.pdf
2632 TR04B Bus SPA.pdf
24125 - Drawing Issue Register.pdf
FRA and Drainage Statement v1.1 (Parts 1–3).pdf
Full-SuDS-Design-Checklist-Sefter Engineering Block v1.1.pdf
Sefter Farm Travel Plan 2026 to 2030.docx

I trust the enclosed information addresses your request. Should you require any further information or clarification, please do not hesitate to contact me.

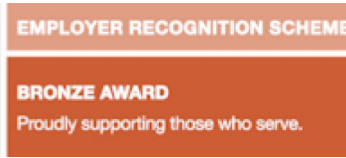
Kind regards,

Rich

Richard Sellis
Engineering Project Manager

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