

Nicola Spencer

From: Nicola Spencer
Sent: 22 September 2011 14:40
To: [REDACTED]
Subject: Building Notice and Certificate of Lawfulness for a Proposed Use
Attachments: Bregs Fees 010411.pdf; Printpack22.pdf

P/75/11/CLP

Further to our telephone conversation:

[REDACTED]

With regard to the planning application, you need to complete the form for a Certificate Of Lawfulness for a Proposed Use. I have attached the pack for this type of application. The pack contains 3 sets of the forms, the planning fees table, the checklist and guidance notes.

On looking at what you have submitted you need to complete the correct form as in the pack attached and the checklist and provide us with a location plan at scale 1:1250 and a block plan at 1:500 scale. The plans need to include the red edge, north points etc as indicated in the validation notes. I can confirm that we have received the fee [REDACTED]. When you provide this paperwork please quote reference P/75/11/CLP. It is important that you clearly identify the paperwork for each application as they will be dealt with by different people. Please note we are unable to proceed with either application until this information has been provided.

I hope this has clarified matters

Yours sincerely

Nicola Spencer

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