

Pickup Town Planning  
57 Sea View Road  
Drayton  
Portsmouth  
PO6 1EW

Dear Mr Pickup,

**Town & Country Planning Act 1990 (as amended)**  
**Town and Country Planning (Development Management Procedure) (England) Order 2015**

**Application for Planning Permission**

**Development:** Construction of 3 No detached chalet bungalows together with alterations to existing dwelling with the provision of modified access, parking & landscaping. This application is in CIL Zone 4 and is CIL Liable as new dwellings.

**Location:** Fairhaven Nyetimber Lane Pagham PO21 3JT

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

**Street Scene**

Street scene drawings of photomontages are required when a proposal is set between existing development or there is an increase in the height of the building and it is visible from the public realm.

On the Pagham S106 agreement, please provide the planning reference number in the appropriate place.

The proposed east elevation, Unit 1, and the ground floor plan don't accord. Please amend accordingly.

The proposed west elevation, Unit 1 and the ground floor plan do not accord. Please amend accordingly.

Please show complete elevations for plots 1 and 2 behind the adjacent house.

**Pagham Harbour Management Contribution Legal Checking Fee**

You have provided a legal template for the above contribution but you have not provided the legal checking fee. If you have used the standard template, the legal checking fee is £600.00. In all other circumstances the legal checking fee is a minimum of £2,600, please refer to the legal fees schedule on the website <https://www.arun.gov.uk/planning-obligations>. I would be grateful if you would forward this amount to me as soon as possible. The fee can be paid by cheque made payable to Arun District Council or credit/debit card online at <https://www1.arun.gov.uk/make-a-payment/start> ). Please make sure that you quote the application reference number so the payment can be matched to your application.

Full details of the Pagham Harbour Management Contribution can be found in the Validation Requirements List and also on the Council's website at the following link:  
<https://www.arun.gov.uk/planning-obligations>

#### Flood Risk Assessment

This application requires a Flood Risk Assessment. The Environment Agency website provides information on what should be included. Please refer to the Validation Requirements List for further details and contact details for the Environment Agency.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

If providing additional documents or information, please email it to: [planning.responses@arun.gov.uk](mailto:planning.responses@arun.gov.uk) with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **18th February 2026**. If this information is not received by this date, I will close the file as incomplete and where a fee has been paid, will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. Once closed, if you wish to continue you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website  
<https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by

email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>