

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

Note: I occasionally send emails outside of working hours. If this arrives outside your normal working hours, please do not feel compelled to respond immediately

Sent: 29 September 2021 13:05
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: CIL P/58/19/PL - Rear of Inglenook Hotel

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Thanks Julie for your comments.

We was informed by BCO notice has been submitted, we had to get this action by BCO as it was a requirement from our lawyers etc. No work is going on we are just waiting for discharge of pre commencement conditions.

I will submit for 6 as soon as we have a date.

Thanks again for your help.

Kindest regards,
Winston

From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Sent: 29 September 2021 12:27
[REDACTED]
Subject: RE: CIL P/58/19/PL - Rear of Inglenook Hotel

Good afternoon Winston.

Thank you for your email. I would suggest submitting the Form 6 Commencement Notice when you have a start date. However, I notice that we have received a commencement from Building Control regarding the site? Any commencement without notifying CIL in the official ways may result in you losing your ability to pay in instalments and will incur surcharges.

A Liability Notice has been sent to you and explains the next steps for you.

Kind regards
Julie

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737500 ext.37448
E: julie.grieves@arun.gov.uk

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Sent: 29 September 2021 12:08
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: CIL P/58/19/PL - Rear of Inglenook Hotel

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Hi Julie,

I hope you are well.

Please find attached all completed CIL forms for your review and comments – With regards to start date we are still awaiting for condition sign off.

I trust this assists.

Kind regards,
Winston

From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Sent: 28 September 2021 09:18

Subject: RE: CIL P/58/19/PL - Rear of Inglenook Hotel

Sorry, please also add my details under the “details of collecting authority to whom the notice is being sent”

Regards

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737500 ext.37448
E: julie.grieves@arun.gov.uk



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From: Julie Grieves

Sent: 28 September 2021 09:17

Subject: RE: CIL P/58/19/PL - Rear of Inglenook Hotel

Dear Winston,

Yes, they both look fine. I'm assuming the commencement date will be properly completed and for your reference the Liability Reference number is 994. Please ensure this is entered otherwise the Commencement Notice is invalid. Once the existing liable persons have completed their forms, I can update the liable party on our systems and reissue a liability notice to the relevant person.

Many thanks,
Julie

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737500 ext.37448

E: julie.grieves@arun.gov.uk



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Sent: 28 September 2021 08:40

To: Julie Grieves <julie.grieves@arun.gov.uk>

Subject: RE: CIL P/58/19/PL - Rear of Inglenook Hotel

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Morning Julie,

Thank you for the attached info, really helpful.

Please can you be so kind and review the attached draft version of our completed forms to insure they are completed correctly.

Kind regards,
Winston

From: Julie Grieves <julie.grieves@arun.gov.uk>

Sent: 27 September 2021 16:17

Subject: CIL P/58/19/PL - Rear of Inglenook Hotel

Good afternoon Winston,

Following on from our telephone conversation, please find a link to the forms that need completing prior to commencement (apologies, I cannot send the links as my Adobe is broken at the moment!)

<https://www.arun.gov.uk/cil>

Form 3 - Withdrawal of Assumption of liability should be completed and signed by the existing liable person, Mr A Honour.

Form 2 - Assumption of Liability – to be completed by new liable person/s

Form 6 - Commencement Notice – **BEFORE** commencement.

Once we have received the above forms, these will be processed and a new Liability Notice will be sent. A Demand Notice will follow explaining how much to pay, when to pay and how to pay.

I hope this helps,

Many thanks,

Julie Grieves

Community Infrastructure Levy Officer

T: 01903 737500 ext.37448

E: julie.grieves@arun.gov.uk



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