



Mr M O'Riordan
WHP Wilkinson Helsby
Suite 16A
St James Business Centre
Wilderspool Causeway
WA4 6PS

Arun District Council
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Our Ref: P/55/15/TEL
Your Ref:

Please ask for:
Mrs J Grieves
01903 737711 x 37448

Dear Mr O'Riordan

8th June 2015

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 16
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for

Development Prior notification for the installation of 1No. cabinet adjacent to existing installation & replacement phase 5 tower
Location Site opposite 32 Pagham Road Pagham

Thank you for your recent application which I received on 4th June 2015. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

No fee accompanied your application. I suggest that the required fee is £385 and would be grateful if you would forward this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

Form

Please complete the following form and return together with 2 extra copies of plans and information

http://www.planningportal.gov.uk/uploads/appPDF/C3810Form020_england_en.pdf

http://www.planningportal.gov.uk/uploads/appPDF/Help020_england_en.pdf

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **22nd June 2015** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a stylized flourish underneath.

Karl Roberts
Director Planning & Economic Regeneration