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Planning & Building Control General Enquiries
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website: www.arun.gov.uk/planning

**Our Ref: P/55/12/
Your Ref:**

**Please ask for:
Mrs S Honney-Bayes
extn. 37445**

10th July 2012

Dear Mr Quantrill

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Householder Planning Permission

Development Front in-fill extension between garage & lounge & alterations to roofline over garage & new extension. Conversion of garage to habitable space & replacement of rear conservatory with extension under Permitted Development
Location 9 Durham Close Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please provide 1 electronic or 3 paper copies of a revised existing floor plan to show the garage door. ✓

Please submit 1 electronic or 3 paper copies of existing and proposed roof plans. ✓

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **24th July 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

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