



Mr C Peck
8 Laurel Drive
Mill Farm Estate
Pagham
West Sussex
PO21 3ND

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Minicom: 01903 732765
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website: www.arun.gov.uk/planning

Our Ref: P/46/19/HH

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

16th July 2019

Dear Mr Peck

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Householder Planning Permission**

Development Retention of chairlift on front elevation.
Location 8 Laurel Drive Mill Farm Estate Pagham

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please see the enclosed copies of plans submitted that need changing.

1. Plan View - please draw an arrow showing the direction of North
2. This plan is drawn at 1:100, please show the measurements at this scale in metres.
3. Please label this as Proposed Front Elevation, and also provide a plan showing the Existing Front Elevation.
4. Please sign and date the enclosed copy of Certificate A.
5. Please provide details of the proposed chairlift. This can be photos or a copy of the manufacturers brochure.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **30th July 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther