

Our Ref: 2529/wtm
9 April 2026

Directorate of Planning & Housing
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Dear Sirs

Pitch roof extension to form new bedroom : 1 Webb Close, Pagham, West Sussex
PO21 4XB

We enclose our clients house holder Planning submission in respect of the above, together with copy of each of our drawings 2529 P 01 block and location plans, 02 floor and roof plans as existing, 03 elevations as existing, 04 floor and roof plans as proposed, 05 elevations as proposed, 06 perspective views as proposed, photo images, surface water flood zone map, validation check list and Cil additional information forms.

We anticipate the submission fee will be £ 639.00 including portal charges, should this not be the case please inform us by return.

The proposals are to extend an existing 2nd floor loft room, to form an additional bedroom. The existing room was evidently formed 10-15 years ago with a south facing gable window. The existing ridge line of the south gable is proposed to be continued to form new eaves line, with a new pitch roof raised on top, the new ridge line will be approximately 1.05m above the existing. A pitch roof is preferred to mitigate seagull nesting. A cat slide roof will rise above the new stairwell to harmonise the eaves line on the east elevation. The new bedroom window is to be enlarged to match the existing ground and first floor fenestration.

The property is part of a terrace of properties with south facing elevations with first floor living rooms and balconies with sea views, the proposal will meet the requirements of the Local Plan Section 13 and Policy DDM1 with a high quality in design in aspect and form. The dwelling will continue to make a positive contribution to the local vernacular character.

Please contact us if you require further information or have any queries.

Yours sincerely

Will Matthews

William Matthews
Hda projects