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Our Ref: P/37/19/PL

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear Dr Mitzman

11th April 2019

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development Demolition of existing structures and the building of a new modern family home
Location 10 Harbour Road Pagham

Thank you for your recent application which I received on 6th April 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a proposed block/site plan which includes all dimensions from the new dwelling to all site boundaries.

Existing Use: Please confirm the existing use of the site as the Design & Access states 2x bungalows but the existing block plan is showing 3x carriages and amend your form/plan to show this.

Application Form: As you are proposing a new residential unit question 16 should be answered yes and filled out appropriately.

Application Form: If the existing use is non residential carriages then question 17 should be answered yes and filled out appropriately. If they are residential then please ignore this point.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **25th April 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning