

Douglas Briggs Partnership
Flint Barns
Ham Farm
Bosham
West Sussex
PO18 8EH

**Our Ref: P/29/12/
Your Ref:**

**Please ask for:
Mrs S Honney-Bayes
extn. 37445**

20th April 2012

Dear Sir/Madam

Town & Country Planning Act 1990 (as amended)

Application for Planning Permission

Development Extension to agriculture building
Location Sefter Farm Pagham Road Pagham

Thank you for your recent application which I received on 16th April 2012. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a revised block plan showing a blue edge around any other land owned by the applicant, in accordance with the guidance notes available on our website detailed below (click on National List).

I require 1 electronic or 3 paper copies of a revised location plan showing any other land owned by the applicant edged in blue, in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide 1 electronic or 3 paper copies of revised plans.

- The existing and proposed west elevations do not accord with the proposed floor plans (there are doors shown on the west elevations which do not appear to be shown on the floor plans).
- The existing south elevation does not accord with the existing floor plan (there are doors shown on the existing south elevation which do not appear to be shown on the floor plan).

Please note that the existing floor plan is not clear. Please provide a clearer copy.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **3rd May 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.