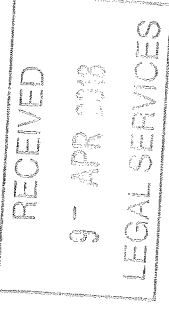


# Instruction for S106 Agreements/Deed of Variations/Supplemental Agreements etc

This instruction also provides the necessary authority and acts as a heads of terms



## CHECKLIST:

- Authority/Decision Maker details (or if not known at instruction stage
- 2 Plans – Location and Site Plan – area outlined in red
- Names of all parties to the S106
- Heads of Terms to be included in the S106

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------|
| Planning Application Ref: P/26/18/PL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Today's date: 06/04/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Current Deadline Date: 10-05-2018 | Planning Officer: Andrew Wood |
| Type of Agreement: Please select <u>one</u> of the following: * Pagham Harbour Agreement                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |                               |
| Who is responsible for this decision? Officer or Members?                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |                               |
| (NB Pagham Agreements – The authority will not be known at validation stage so please note Legal Officer to check later)                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |                               |
| PLANNING OFFICER – Complete BOX A or COMMITTEE – Complete BOX B                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |                               |
| <p><b>BOX A</b> – The Decision is delegated to a Planning Officer to agree the terms and finalise the S106 on behalf of the Council:</p> <p>(signature of Officer with the power): _____</p> <p>Print Name: xxxxxxxxxx</p> <p>Constitution Issue 8: Part 4 Section 3 Paragraph 3.1.1.</p> <p>List Full Names of all parties to the S106</p> <p>Please attach the following plans, with the site <u>outlined in red</u>:</p> <ul style="list-style-type: none"> <li>• a location plan, and</li> <li>• a site plan</li> </ul> | <p><b>BOX B</b> – The Decision has been, or is to be made by Members at a Committee Meeting:</p> <ul style="list-style-type: none"> <li>• If this is a Development Control Committee Decision that has already been made, provide:<br/>Date of Development Control Meeting: xx/xx/xx<br/>Minute Number: xxxxxxxx</li> <li>• If this is for Development Control Committee to make the Decision at a future meeting, please provide the date of the meeting or insert 'to be advised' if the date has not been set<br/>Date of Future Development Control Meeting: xx/xx/xx or To Be Advised</li> </ul> <p>If this is a Pagham Harbour Contributions Agreement – Advise Legal Services here that the delegated authority is not known at validation stage. xxxxxxxx</p> |                                   |                               |

## HEADS OF TERMS – Planning Officer to complete

| FINANCIAL obligation(s) summary or change | Trigger Point              | Amount | Due to (ADC, WSCC, NHS, other) | Destination/ project | 5% or £15,000 for related projects | Spend by restriction |
|-------------------------------------------|----------------------------|--------|--------------------------------|----------------------|------------------------------------|----------------------|
| ACCESS MANAGEMENT CONTRIBUTION            | On or before commencement. | £871 = | ADC                            | Pagham Harbour       | N/A                                | N/A.                 |
|                                           |                            |        |                                |                      |                                    |                      |
|                                           |                            |        |                                |                      |                                    |                      |
|                                           |                            |        |                                |                      |                                    |                      |
|                                           |                            |        |                                |                      |                                    |                      |
|                                           |                            |        |                                |                      |                                    |                      |
|                                           |                            |        |                                |                      |                                    |                      |

| NON-FINANCIAL Obligation Summary | Trigger Point | Due To (ADC, WSCC, Other) | Department/Officer to Confirm Compliance |
|----------------------------------|---------------|---------------------------|------------------------------------------|
|                                  |               |                           |                                          |
|                                  |               |                           |                                          |
|                                  |               |                           |                                          |
|                                  |               |                           |                                          |
|                                  |               |                           |                                          |
|                                  |               |                           |                                          |

## COMPLETION REPORT

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties:

|                              |                                                                                                      |
|------------------------------|------------------------------------------------------------------------------------------------------|
| Seal Register Number:<br>N/A | Date of Agreement (or original deed/agreement if this is a variation/supplemental):<br>24 MARCH 2018 |
| Legal Ref:<br>CNS6709        | Statement completed by:<br>Teresa Coor                                                               |

Please distribute completed statement to: Sue Loveday (Deed Store), Ros Bentley (S106 Monitoring Officer), Nicola Spencer (Planning) and landcharges@arun.gov.uk