

[Redacted]

From: Hebe Smith
Sent: 30 April 2026 09:02
To: Planning Scanning
Subject: FW: Application P/176/25/PL - 5 Lion Rd, Pagham

Hello,

Please can this be uploaded as planning correspondence to P/176/25/PL and called “Email to agent 15/04/2026”.

Thanks,

Hebe Smith (she/her)
Senior Planning Officer, Planning Department

T: 01903 737626
E: hebe.smith@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

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Delivering the right homes in the right places

Supporting our environment to support us

Fulfilling Arun's economic potential

Our core foundations

From: Ellie Howard [Redacted]
Sent: 15 April 2026 16:58
To: Hebe Smith <Hebe.Smith@arun.gov.uk>
Cc: Sam Deegan [Redacted]
Subject: RE: Application P/176/25/PL - 5 Lion Rd, Pagham

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Good afternoon Hebe,

Thank you for your email.

To clarify, the service does not include any on-call or sleeping night staff. All staff working overnight will be on waking night shifts.

The design includes substantial communal areas, which staff will be able to use during periods of lower activity at night. Within the furnishing specification for the scheme, furniture is provided to allow staff to sit and complete administrative tasks such as updating care plans or planning activities for residents during these quieter periods.

Staff will also have responsibilities relating to domestic tasks during the night hours.

In terms of facilities, the layout already includes a dedicated staff toilet, bathroom and storage space, which will serve staff working on site.

I hope this clarifies the arrangements, but please let me know if any further information would be helpful.

Kind regards,

Ellie

Ellie Howard
Assistant Planner

Alderman Fenwick's House
98-100 Pilgrim Street
Newcastle upon Tyne
Tyne & Wear
NE1 6SQ
[Redacted]

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From: Hebe Smith <Hebe.Smith@arun.gov.uk>
Sent: 07 April 2026 16:03
To: Ellie Howard [REDACTED]
Subject: Application P/176/25/PL - 5 Lion Rd, Pagham

Good afternoon,

I have just been taking a look at the plans submitted for the proposed change of use at the address above. I note from the planning statement that three members of staff would be present overnight. There is a w/c for staff use identified on the floorplan; is any further staff amenity space proposed?

I look forward to hearing from you.

Kind regards,

Hebe Smith (she/her)
Senior Planning Officer, Planning Department

T: 01903 737626
E: hebe.smith@arun.gov.uk

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