

[REDACTED]

From: Shaun Moore [REDACTED]
Sent: 25 March 2019 11:18
To: Charlotte Easton
Subject: RE: 34 The Green, Pagham - P/15/19/HH

Dear Charlotte,

Thank you and that makes perfect sense, I will amend over the next few days and get back to you. The first floor plan won't be any different but happy to label them differently.

Kind regards
Shaun Moore
Customer Experience Service Improvement Lead
Communities Directorate, West Sussex County Council

[REDACTED]



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Advance notice of leave: 29/04 – 3/05

From: Charlotte Easton [mailto:Charlotte.Easton@arun.gov.uk]
Sent: 25 March 2019 11:07
To: Shaun Moore
Subject: RE: 34 The Green, Pagham - P/15/19/HH

Dear Mr Moore,

Thank you for getting back to me so quickly.

Thank you for confirming with regard to the Velux windows – this has cleared up that part of the query.

Yes, if you could just re-label and send directly to me as PDF's that would be great – no need to go through the Portal again as this will just slow us down.

Ideally, we would have one first floor plan labelled existing floor plan and then one with the proposed roof alteration indicated labelled as proposed first floor plan. Given the proposal is for a roof alteration the plans will not look overly different.

I hope this helps but any further queries please do not hesitate to ask.

Many Thanks

Charlotte

From: Shaun Moore [REDACTED]
Sent: 25 March 2019 10:19
To: Charlotte Easton
Subject: RE: 34 The Green, Pagham - P/15/19/HH

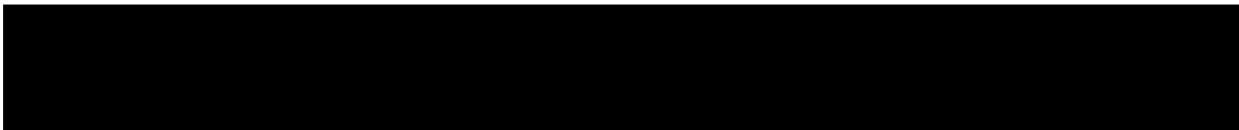
Dear Charlotte,

Thank you for your email.

Please could you just clarify the points below as I do not want to get this wrong, comments are in red.

If needed and it is easier to discuss in person, please feel free to call me on the number below.

Kind regards
Shaun Moore
Customer Experience Service Improvement Lead
Communities Directorate, West Sussex County Council



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Advance notice of leave: 29/04 - 3/05

From: Shaun Moore [REDACTED]
Sent: 25 March 2019 09:52
To: Shaun Moore
Subject: Fwd: 34 The Green, Pagham - P/15/19/HH

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From: Charlotte Easton <Charlotte.Easton@arun.gov.uk>
Sent: Monday, March 25, 2019 9:42:41 AM
[REDACTED]
Subject: 34 The Green, Pagham - P/15/19/HH

Dear Mr Moore,

I write to you regarding application P/15/19/HH – 34 The Green, Pagham.

I have just started to write the report for your application and have noticed that unfortunately some there are some plans missing from the application and that some of the plans submitted have not been labelled correctly.

This should have been picked up at validation stage and I apologise for that.

- We do not appear to have an existing floor plan of the roof. Do I just need to add the word "garage" to the "First Floor Plan"
- The proposed Velux window need to be indicated on the Block Plan. The Velux are not part of this application?. I have attached a photo and outlined in red the garage roof this application related to, the rest was approved last year as part of a different application PH/14/18/HH. Also the Velux would be so small I cannot see how I could add them to the "Site & Location Plans" document uploaded on the 18th Feb under Location and Block Plans on the website,. Any guidance would be greatly appreciated.
- Lastly, please label all plans clearly as existing and/or proposed. Can I re-label these and email to you instead of trying to remove and upload?. I have put the drawings in the correct category but forgot to put the same label on the actual drawings, apologies for the oversight.

Your application is due to expire on 15th April 2019, therefore if I could please have these revised plans by 5th April 2019 as this will hopefully enable me sufficient time to write the applications report.

Many thanks

Charlotte Easton
Planning Officer

<http://www.arun.gov.uk>
DX 57406 Littlehampton

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