

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



Sent: Tuesday, February 13, 2024 11:45 AM
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: P/143/21/PL - CIL Demand Notice (DC-Deemed Commencement)
Importance: Low

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Julie

I will get this done asap

Best regards

John Sweeney

APT Airconditioning Services Limited
1a Strobe Street Egham Surrey TW20 9BT



From: Julie Grieves <Julie.Grieves@arun.gov.uk>

Sent: Tuesday, February 13, 2024 9:51 AM



Subject: RE: P/143/21/PL - CIL Demand Notice (DC-Deemed Commencement)

Dear Mr Sweeney,

I emailed back in September regarding the Form 7 Part 2 for CIL purposes.

This information must be sent to us within 6 months of completion, otherwise it is classed as a disqualifying event and all CIL becomes payable. 6 months has just passed.

Could you forward the completed Form 7 Part 2 and all required evidence immediately and I can process. If I don't hear from you by Monday 19 February, I will have no option but to issue a Demand Notice for the full amount.

If you have any queries, please do get in touch, don't ignore this email.

Kind regards,

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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Sent: Monday, September 11, 2023 10:33 AM
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: P/143/21/PL - CIL Demand Notice (DC-Deemed Commencement)
Importance: Low

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Julie

Good morning I am still awaiting my completion certificate, this should be next week then I can fill in the information for CIL 7 form

Best regards

John Sweeney

APT Airconditioning Services Limited
 1a Strode Street Egham Surrey TW20 9BT



From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Sent: Wednesday, August 9, 2023 11:30 AM
Subject: P/143/21/PL - CIL Demand Notice (DC-Deemed Commencement)

Many thanks for your voicemail and payment. I have sent you a receipt.

Please remember to forward a Form 7 Part 2 (within 6 months of completion) and evidence. I attach a copy for you here - [form 7 self build part 2 exemption claim.pdf \(planningportal.co.uk\)](https://www.planningportal.co.uk/resources/other-guidance/form-7-self-build-part-2-exemption-claim)

Failure to forward this will result in further surcharges and the full amount becoming due (as per the noted disqualifying events that you previously signed.

Many thanks,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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From: Julie Grieves

Sent: Tuesday, August 8, 2023 4:16 PM

Subject: RE: CIL Demand Notice (DC-Deemed Commencement)

Hi John,

Apologies, the figure on the email below was the total without self build relief. The actual amount payable will be the surcharge for commencing without submitting the commencement notice. So:-

£1076.76 is now. Payment details are on the Demand Notice sent on the 10th July -

9. Method and receipt of payment:

Please treat this Demand Notice as your invoice. You must pay by the due date(s) described above.

Best way to Pay:

Direct Bank Transfer -
Account Name **Arun District Council**
Sort Code **30-80-12**
Account **14615968**.

Ensure you quote the Planning Permission Reference and Demand Notice Reference shown above.

Once this is paid, you will then be issued with one final demand notice for Late Payment Interest (LPI). If the above amount is paid tomorrow, the total LPI will be around £7.00. **I will issue another demand for this so please don't pay this until you receive the demand notice for this.**

I know its not ideal but it is less than the £5383 I stated earlier.

I hope this helps,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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From: Julie Grieves

Sent: Tuesday, August 8, 2023 2:21 PM

Subject: RE: CIL Demand Notice (DC-Deemed Commencement)

Dear Mr Sweeney,

This is just a polite reminder that the amount of £5,383.83 is still outstanding. Whilst this is still unpaid, you are also accruing late payment interest. Once the £5,383.83 has been paid, the late payment interest will be worked out and a final demand notice for this will be sent.

Further action can be taken in the form of stop notices or magistrates court orders, I therefore suggest you make payment as soon as possible.

Kind regards,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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From: Julie Grieves

Sent: Monday, July 10, 2023 10:47 AM

Subject: RE: CIL Demand Notice (DC-Deemed Commencement)

Hi John,

The date is the date it was brought to my attention. This was when I emailed you.

Unfortunately I did not receive the form 6 commencement notice before you started works and I informed you on my emails the last week or so that there would be a surcharge and you replied that you understood.

Can you send the original email that was sent? As I have checked my inbox for all emails from yourself and your agent and none included commencement information.

Many thanks,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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From: Nicola Oktay <Nicola.Oktay@arun.gov.uk> **On Behalf Of** Planning.Responses

Sent: Monday, July 10, 2023 10:40 AM

To: Julie Grieves <Julie.Grieves@arun.gov.uk>

Subject: FW: CIL Demand Notice (DC-Deemed Commencement)

Hi

Please see below CIL query.

Thanks

Nikki Oktay
Planning Receptionist, Planning Department

T: 01903 737965

E: Nicola.Oktay@arun.gov.uk

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To register to receive notifications of planning applications in your area please go to
<https://www1.arun.gov.uk/planning-application-finder>



Sent: Monday, July 10, 2023 9:19 AM

To: Planning.Responses <Planning.Responses@arun.gov.uk>

Subject: Re: CIL Demand Notice (DC-Deemed Commencement)

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Dear sir or madam

The date of commencement on the document are wrong we started the development in November last year as per the docs that were sent to your office. I sent the docs earlier in the year but they did not attached the form to the email.

So I am confused with the date on the doc!!

And the fine? can so one explain to me why this has been applied.

Best regards

John Sweeney

Sent from my iPhone

On 10 Jul 2023, at 09:04, planning.responses@arun.gov.uk wrote:

<http://www.arun.gov.uk>

DX 57406 Littlehampton

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