

SITE SETTING OUT INSTRUCTION

Project: Church Baton Farm, Pagham

Planning Permission: P/25/17/OUT

Contractor: Viking Projects (UK) Limited

Date: 10 January 2026

Purpose

The purpose of these works is to undertake the trench excavation shown on the attached Setting Out Plan in connection with the implementation of Planning Permission P/25/17/OUT.

Setting Out

The trench must be excavated strictly in accordance with the attached Setting Out Plan. All measurements have been measured from the existing fence line.

Before commencing excavation, the contractor shall:

- Set out the trench using the written dimensions shown on the attached plan.
- Measure only from the permanent physical features identified on the plan (e.g. building corners, walls, fences, manholes, kerbs or other fixed reference points).
- Do not scale from the drawing. Only the written dimensions are to be relied upon.
- Check all dimensions on site before excavation commences.

If any discrepancy exists between the drawing and site conditions, or if there is any uncertainty regarding the location of the trench, works are to stop immediately, and clarification must be obtained before proceeding.

Purpose of the Works

These works are being undertaken for the purposes of implementing Planning Permission P/25/17/OUT. It is therefore essential that the trench is excavated in the location shown on the attached Setting Out Plan and that an appropriate record of the works is maintained.

Photographic Record

The contractor shall take clear dated photographs showing:

- the setting out prior to excavation;
- all dimensions used to set out the trench (including tape measures where possible);
- the trench during excavation;
- the completed trench before any backfilling; and
- the completed works in relation to surrounding permanent features.

Record of Works

Upon completion, please provide:

- a brief written confirmation that the works have been carried out in accordance with the attached Setting Out Plan;
- copies of all photographs taken; and
- details of any deviation from the attached plan, however minor.

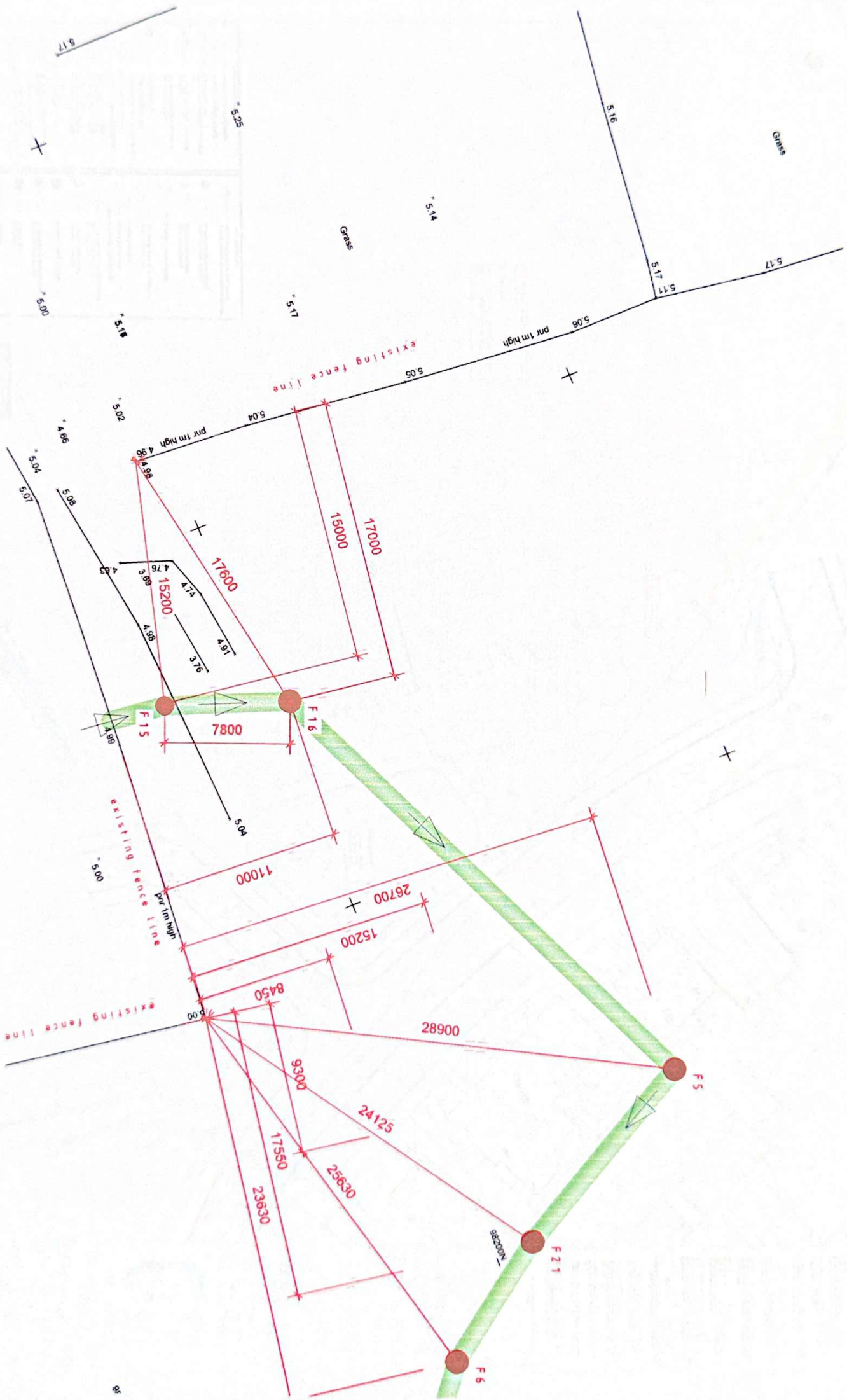
Contractor Confirmation

I confirm that I have read these instructions, understand them and will undertake the works in accordance with this instruction and the attached Setting Out Plan.

Contractor: 

Signature: _____

Date: 11.01.26



SK01 Summer Lane, Pagham, West Sussex
 Proposed foul drainage run - setting out
 scale 1:200 @a3

THIS DRAWING TO BE
 READ IN CONJUNCTION
 WITH DRAINAGE DESIGN
 BY BP CIVILS

[illegible]

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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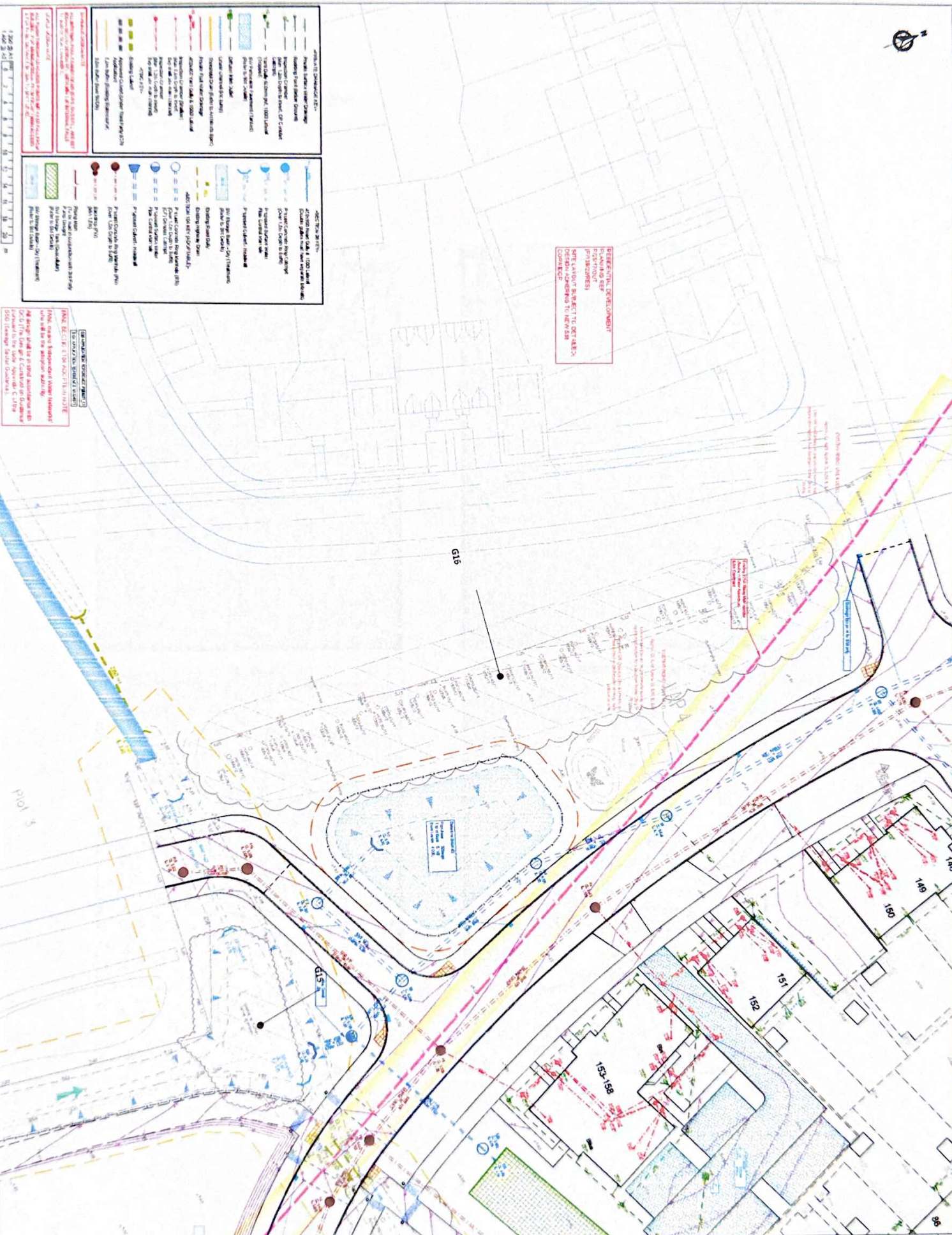


**FOR INFORMATION
NOT FOR CONSTRUCTION**

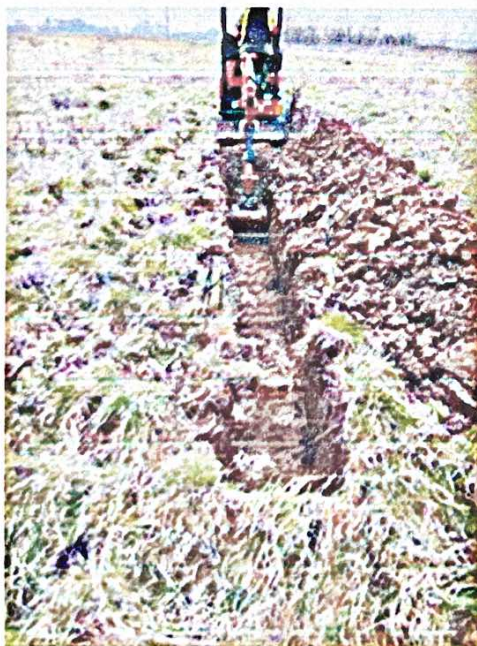
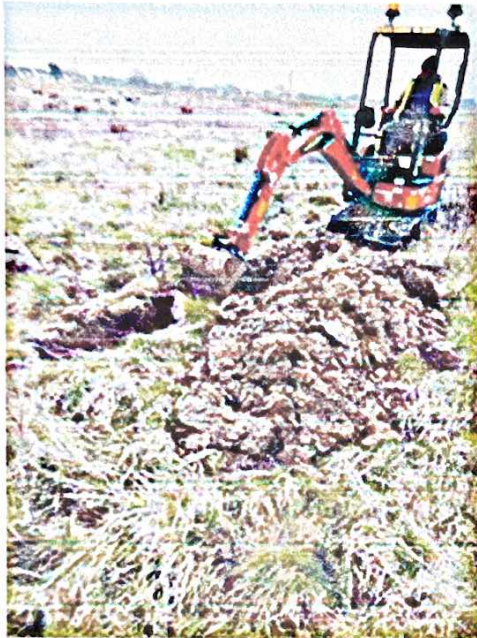
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Forman Homes

Project	Summer Lane Program, Wood Station		
Drawing Title	Drainage Design Sheet 3 of 10		
DATE	DATE	DATE	DATE
1/2000	Apr 24	DUL	MGA DZ24
Drawing No.	000-B1PC-WD-ZZ-0-P-43		



Photographic Record of Works:





Confirmation WhatsApp.

