



Re: Request for further information P/103/26/HH

From Rosie Walters [REDACTED] >
Date Wed 12/08/2026 09:10
To Ella Summerfield [REDACTED] >

 1 attachment (14 KB)
Biodiversity Enhancement statement (1).docx;

Hi Ella,

No problem. Thanks for all your help. Is the attached ok?

Best Regards
Rosie

Sent from my iPhone

On 12 Aug 2026, at 08:05, Ella Summerfield [REDACTED] wrote:

Hi, Rosie

My apologies, I forgot to mention in the previous email I sent that we require a biodiversity enhancement statement that is more appropriate.
Attached is an example of one.

If you have any further questions, please feel free to email me.

Many Thanks,
Ellas Summerfield.

From: Rosie Walters <[REDACTED]>
Sent: Tuesday, August 11, 2026 09:28
To: Ella Summerfield [REDACTED]
Subject: Re: Request for further information P/103/26/HH

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Hi Ella,

Thank you for the update. The architect has resubmitted the form on the website. But I have attached a copy he sent over. Hopefully this is everything now.

Thank you for your help.
Best regards
Rosie

Sent from my iPhone

On 10 Aug 2026, at 11:57, Ella Summerfield
<[REDACTED]> wrote:

Hi Rosie,

The additional information you sent is looking good.

As for the screenshot of the trees and hedges being ticked, unfortunately that cannot be accepted. We require the actual amended form to be sent over.

If you have any further questions, please feel free to email me.

Thanks,

Ella Summerfield.

From: Rosie Walters <[REDACTED]>
Sent: Friday, August 07, 2026 15:49
To: [REDACTED];
Ella Summerfield <[REDACTED]>
Subject: Re: Request for further information P/103/26/HH

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[REDACTED] [Learn why this is important](#)

Dear Ms Summerfield,

Thank you for coming back to me before. I have gone back to my architect regarding the other matters and he has supplied the below. I hope this is now all ok, please let me know if you need anything else.

Following on from your letter ref P/103/26/HH dated 5th August 2026 concerning 6 outstanding matters raised in regards to our current Planning Application for the above mentioned Development and your subsequent e-mail received thereafter.

Herewith please find our response to all of these points raised in corresponding order together) ie :-

- 1) Please find attached an amended copy of the Planning application form, headed Trees & Hedges now suitably marked up in red to indicate that there are trees on our property that are within falling distance of the proposed rear extension and to which we would kindly ask you to substitute for the previous issue as inadvertently completed before.
- 2) Please find attached a copy of a 1.500th scale Block Plan with dimensions included from the proposed rear extension to existing site boundaries.

3) Please find attached a further copy of the previously submitted CIL forms with parts 2 & 3 now completed as requested and again we would kindly ask you to substitute as per our note above.

4) We would advise that the TQ location plan is not consistent with the location plans on the both the submitted Planning application drawings and 1:500th scale block attached because it is incorrect in so far as the structures indicated on the side of our property on this plan do not in fact exist and all we have is a small garden shed as you will note on the photograph attached, therefore all the submitted drawings in question are correct and we trust that this now clarifies this particular matter.

5) We have now added numbers to the Bar scale on the existing plan & elevations Drg No EC/EXP/100/2 as required and have attached.

6) Please find attached a Bio-Diversity Enhancement Statement as requested.

Finally we trust that you will find the foregoing all in order. Please let me know if you need anything else.

Many thanks

Rosie Walters



Up-dated Trees & Hedges Planning Form.pdf



1:500th scale Block Plan with dimensions added.pdf

<Up-dated CIL Form with parts 2 & 3.pdf>



No 2 Elm Close.jpeg



EC-EXP-100-2.pdf



Bio-Diversity Enhancement Statement - No 2 Elm Close.pdf

Sent from my iPad

On 5 Aug 2026, at 08:35, [REDACTED]
wrote:

<https://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from

<https://www.arun.gov.uk/privacy-policy>

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<P_103_26_HH202608050816447237.pdf>

<Biodiversity Enhancement statement (1).pdf>