

Mr Ben Kirk
suite 114
26 The Hornet
26 The Hornet
Chichester
PO19 7BB

Dear Mr Kirk,

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015

Approval of matters reserved by condition

Development: Approval of details reserved by condition imposed under reference PO/3/26/L, relating to condition no. 3 - repointing.
Location: St Johns Priory Poling Street Poling BN18 9PS

Thank you for your application which was received on 29th August 2026. I am writing to acknowledge that it was accepted as a valid application on 29th August 2026. On receipt of this letter, if you have any concerns about the way that the Council has described your application you should contact **Hebe Smith**, the case officer who is dealing with your application.

Your application is now being considered and if relevant to the condition, a consultation exercise will be carried out with internal departments and external agencies as appropriate.

You can follow how your application is progressing on the Council's website:
<https://www.arun.gov.uk/planning-application-search>

We aim to determine the application by 24th October 2026 but we may extend the determination period by obtaining your agreement to an extension of time. However the application must be determined within 12 weeks and there can be no further extension beyond this date.

This acknowledgement only relates to this application and not to any other types of planning application or other kinds of applications you have made, or may need to make to the Council, for example Building Regulations approval. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required visit the government's website <https://www.planningportal.co.uk> or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offered by Arun District Council please see: <https://www.arun.gov.uk/buildingcontrol>

Please do not hesitate to contact the case officer on the above details if you have any questions or queries.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>