

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

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From: Ben Kirk [REDACTED]
Sent: 19 October 2021 19:28
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
[REDACTED]
Subject: RE: CIL - PO/11/21/HH - St Johns Cottage

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Julie

I am copying in our client so you have his email address as requested.

Both forms 2 and 9 were submitted with the application (copies attached)

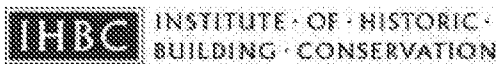
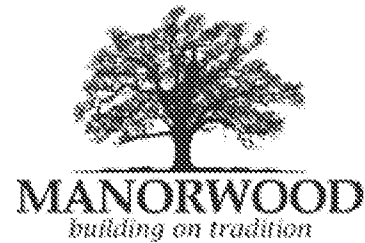
What evidence would you accept for the building being occupied? your own council tax records would show this. Is this not sufficient?

Kind Regards

Ben Kirk MSc, IHBC
Managing Director

Manorwood
Suite 114
26 The Hornet
Chichester

West Sussex
PO19 7BB



From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Sent: 19 October 2021 11:28
To: Ben Kirk [REDACTED]
Subject: CIL - PO/11/21/HH - St Johns Cottage

Dear Mr Kirk

I am currently dealing with the above application for CIL purposes.

All notices must be sent to the relevant persons and as we are working from home, this is by email.

Please can you forward an email address for your clients.

You indicate that you are demolishing existing floor area. To enable me to deduct this, we need proof that the dwelling has been in continuous use for 6 months within the last 3 years.

We cannot apply the residential extension relief without a completed Form 2 Assumption of Liability and Form 9 Residential Extension. Please provide.

I look forward to hearing from you,

Kind regards,
Julie

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737500 ext.37448
E: julie.grieves@arun.gov.uk



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